

**COUNCIL PROCEEDINGS
REGULAR MEETING
SEPTEMBER 04, 2018**

A regular meeting of the Philip City Council was held on Tuesday, September 4, 2018, at 7:00 p.m. in the Community Room of the Haakon Co. Courthouse. Present were Mayor Michael Vetter, Council Members Trisha Larson, Jennifer Henrie, Brit Miller, Marty Gartner and Scott Pinney. Also present were City Administrator Brittany Smith, Finance Officer Monna Van Lint, PWD Matt Reckling, Police Chief David Butler, Jeff McCormick and Jacob Sonne with SPN & Assoc., City Attorney Stephanie Trask, Del Bartels with The Pioneer Review, Virgil and Carla Smith; and later, Council Member Matt.

Absent: None.

Motion was made by Gartner, seconded by Miller to approve the agenda as presented. Motion carried.

Motion was made by Gartner, seconded by Pinney to approve the minutes of the last meeting(s) as published in The Pioneer Review and on the City's website. Motion carried.

Motion was then made by Gartner, seconded by Miller to approve the payment of the bills from the appropriated funds as listed below. Motion carried.

Gross Salaries – Aug. 31, 2018: Adm. - \$3291.59; Police - \$6229.59; Pool - \$6965.56; Water - \$6420.66; Sewer - \$9772.52

Colonial Life	Employee Supplemental Ins 8/18	237.08
EFTPS	S.S., Medicare, Withholding 8/18	7076.91
NE Child Support Pay Ctr	Garnishment 8/18	659.18
Office of Child Support Pay Ctr	Garnishment 8/18	116.38
SDRS	Employee Retirement 8/18	3384.27

SW Philip Improv Project

Pioneer Review	Publishing 8/18	228.00
SPN & Assoc.	Const Eng/Adm thru 8/24/18	14858.30
Thorstad Companies	Const Pay Req #1 thru 8/24/18	90704.21

Sunshine Drive Overlay Project

SPN & Assoc.	Const Eng/Adm thru 8/24/18	350.00
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This Month's Bills:

Bad River Law Prof LLC	Atty/Legal Fees 8/18	175.00
CNH Productivity Plus Acct	Supplies 8/18	539.03
Core & Main LP	Supplies 8/18	92.45
Coyles Super Valu	Supplies/Resale 8/18	172.07
Delta Dental	Dental Ins 9/18	713.00
Drury, Nathan/Brittney	Refund Pool Credit 9/18	10.50
Fillingim, Samantha	½ WSI Cert Reimb 9/18	87.50
1 st Nat'l Agency	Ins Adds 7/18-1/19	53.00
1 st Nat'l Bank – Philip	UB Postage 8/18	130.92
Fitzgerald, Keldon	Lifeguard Cert Reimb 9/18	190.00
Golden West	Telephone 7-8/18	582.69
Haakon Co Prairie Transportation	Bus Barn Donation 9/18	2500.00

Haakon Co Treasurer	Office Rent 9/18	500.00
Hansen, Debbie	Lifeguard Recert Reimb 9/18	90.00
Hanson Oil	Fuel/LP 7-8/18	1822.92
Hawkins Inc	Pool Chemical 8/18	199.70
Health Pool of SD	Health Ins 9/18	9465.62
Jones, Jewel	Lifeguard Cert Reimb 9/18	190.00
Kiesler's Police Supply Inc	Supplies 8/18	63.00
Kuchenbecker, Peyton	Lifeguard Recert/½ WSI Cert Reimb 9/18	177.50
Lurz, Cylver	Lifeguard Recert/½ WSI Cert Reimb 9/18	177.50
McQuirk Ditching	Sewer Backhoe 8/18	1651.04
MG Oil Co	Fuel 6/18	75.00
Moses, Kiarra	Lifeguard Cert Reimb 9/18	190.00
Moses Building Center	Supplies 8/18	16.29
Northwest Pipe Fittings Inc	Supplies 8/18	82.84
Optilegra	Vision Ins 9/18	95.70
Philip Hardware	Garden Club Grant Supplies 8/18	46.16
	Supplies 8/18	111.54
Philip Standard	Fuel/Supplies 8/18	1219.85
Pinney, Austin	Lifeguard Recert Reimb 9/18	90.00
Pioneer Review	Publishing 8/18	455.36
Public Safety Center	Supplies 8/18	21.50
Recreation Supply Co	Supplies 8/18	58.89
Rhine, Collin/Danielle	Refund Pool Credit 9/18	5.00
Rush, Josie	½ WSI Cert Reimb 9/18	87.50
Rush, Mary "Gayle"	Lifeguard Recert Reimb 9/18	90.00
	Lifeguard/WSI Volunteer 2018	575.00
Rush, Tristen	Lifeguard Recert Reimb 9/18	90.00
Sanford Laboratories	Testing 5/18	150.00
SD Dept of Revenue	Sales Tax 8/18	868.68
	Pool/Water/Sewer 7-8/18	189.00
SDML	Annual Conf Reg 9/18	200.00
Simon North Region SD	153.62 T Chips 8/18	7361.71
Smith, Brittany	Mileage Reimb 8/18	92.02
Spry, Joel/Jari	Refund Pool Credit 9/18	13.75
The Philip Pit Stop	Fuel 7/18	508.91
Thorn, Chael	Lifeguard Cert Reimb 9/18	190.00
Twilight 1 st Aid & Safety	Service/Supplies 8/18	203.26
Verizon Wireless	Cell Phone 7-8/18	162.45
Vetter, Mallory	Lifeguard Cert Reimb 9/18	190.00
VISA – UMB Bank	Supplies 7-8/18	275.85
Walker Refuse	371 Residential Collections 7/18	4897.20
West Central Electric	Electric Chgs 7/1-8/1/18	4168.71
WR/LJ Rural Water Systems	5,890,000 gals 8/18	7362.50
	Contract Min. 8/18	2500.00
	Airport Water 8/18	40.00
	South Shop Water 8/18	22.50
Wohlenberg, Ritzman & Co LLC	FY2017 Annual Report Prep 8/18	2800.00
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Total Bills		161,231.12

Old Business: None.

New Business:

Southwest Philip Improv. Project:

Jeff McCormick and Jacob Sonne with SPN & Assoc. addressed the Council with an update on the project.

McCormick reported that while work was stagnant last week, it is progressing this week with utility installations and other construction work. They are also waiting for an updated schedule from the contractor and there will be another construction meeting this Thursday morning. He then reviewed Pay Request #1 for the project with the Council, noting that the majority of the expenses are for materials on hand.

Following, motion was made by Pinney, seconded by Henrie to approve Thorstad Companies Pay Request #1 in the amount of \$90,704.21 contingent upon receipt of all appropriate paperwork required for the funding agencies approval. Motion carried with all members voting aye.

McCormick went on to review two separate options for an overlay on W. Pine St. as previously discussed. He would propose this work be completed by adjusting the asphalt quantities included in the Sunshine Dr. Overlay project. Unfortunately at this time, Thorstad Companies has not verified with their paving subcontractor that they will do the additional work nor have they agreed to honor the asphalt bid unit price from the Sunshine Dr. Overlay project. The current estimates for the W. Pine St. overlay options based on the Sunshine Dr. Overlay unit bid price for asphalt are as follows:

- (1) Stanley Ave. to Henry Ave. for an estimated cost of \$47,850
- (2) Stanley Ave. to US Hwy 14 for an estimated cost of \$82,650

It was confirmed that local funding will be required to complete this work. This will require the use of 2nd penny committed funds in which the 2019 estimate was reviewed.

By general consensus of the Council, the above options to overlay W. Pine St. will be reviewed further once more information is available from Thorstad Companies.

TransCanada Man Camp Waste Request:

McCormick then updated the Council on his recommendation as far as the City accepting the man camp waste at the lagoons. He reported that in reviewing the evaporators recommended by TransCanada, the City could theoretically accept the waste. There are still some concerns, so he will be reaching out to other entities familiar with the evaporators and report back with an update in the near future.

CA Smith reported that she has not received any contact from TransCanada's engineers since receiving the information on the evaporators in early August.

No action was taken.

Water Meter Project:

Council reviewed correspondence from the Central SD Enhancement District (CSDED) regarding the Water Meter Project that is scheduled to come off the State Water Plan on Dec. 31, 2018. It was questioned if the City would prefer to submit a new application to remain on the plan for an additional two years. (For the record, the project is required to be on the State Water Plan to qualify for financing from the State.)

Following, motion was made by Matt, seconded by Gartner to authorize submitting a new State Water Plan application for the Water Meter Project and authorize the Mayor's signature thereon. Motion carried with all members voting aye.

Airport Hangar/Apron Reconstruction Design Project:

Council was advised that the grant agreement has been submitted to the Federal Aviation Administration.

Motion was made by Miller, seconded by Henrie to approve the Engineering Professional Services Agreement with KLJ for the project. Motion carried with all members voting aye.

Building/Flood Plain Dev. Permits:

Evie Abrahamson – fence; Ray Gibson – shed; Riverview Apartments – sidewalk replacement & fence; and, Senechal Building – remove & replace awning.

Motion was made by Pinney, seconded by Matt to approve the above permits as presented. Motion carried.

Motion was made by Larson, seconded by to Gartner approve the following Resolution #2018-17 as presented. Motion carried with all members voting aye.

**RESOLUTION #2018-17
2019 CAPITAL OUTLAY ACCUMULATIONS**

WHEREAS, the City Council of the City of Philip, South Dakota, has determined that improvements, equipment, land and buildings are necessary to preserve, upgrade and maintain the general fund operations of the City; and,

WHEREAS, the City Council of the City of Philip has determined that there are not sufficient funds within the general fund to proceed with said general fund improvements, equipment, land and buildings; and,

WHEREAS, the City Council of the City of Philip, the authority of SDCL 9-21-14.1, authorizes the accumulation of funds for capital outlay purposes to make general fund improvements, equipment, land and buildings; and,

WHEREAS, the City Council of the City of Philip acknowledges that, according to SDCL 9-21-14.2, the accumulations must be expended within sixty months from the date of resolution establishing said accumulations and any accumulated funds deemed no longer necessary shall revert to the general fund; and,

WHEREAS, as required by SDCL 9-21-14.1 and 9-21-14.2, City Council of the City of Philip establishes that the maximum amount of the total general fund capital outlay accumulations shall not exceed \$750,000.00; and,

WHEREAS, according to the standard accounting principles as established by the South Dakota Department of Legislative Audit by the direction of South Dakota Codified Law, said capital outlay accumulations shall be a part of the general fund as an assigned cash account;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Philip, South Dakota, that capital outlay accumulations in the general fund be assigned in fiscal year 2019 as follows: municipal buildings and improvements thereto \$20,000.00; street department equipment \$30,000.00; police

department equipment \$10,000.00; airport equipment and improvements \$10,000; swimming pool equipment and improvements \$5,000.00; and, rubble site land and improvements \$1,000.00. Total assigned cash for 2019 is estimated at \$76,000.00.

Total general fund assigned cash account balance, including the 2019 accumulations and appropriations is therefore estimated at \$347,192.98. Total general fund accumulations, including the 2019 amounts, are estimated as follows: municipal buildings and improvements thereto \$147,600.00; street department equipment and improvements \$44,244.00; police department equipment and improvements \$24,919.00; airport equipment and improvements \$10,000.00; swimming pool equipment and improvements \$19,398.06; and, rubble site land and improvements \$101,031.92 (also includes the rubble site surcharge established on 11/03/2003).

Approved this 4th day of September 2018.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer

Motion was then made by Matt, seconded by Larson to approve the second reading of the following Ordinance #2018-18. Motion carried with all members voting aye.

**ORDINANCE #2018-18
2019 MUNICIPAL APPROPRIATIONS ORDINANCE**

Be it ordained by the City of Philip, South Dakota that the following sums be and hereby are appropriated to meet the obligations of the municipality for fiscal year 2018.

	<u>GENERAL FUND</u>	<u>CAPITAL CONST. FUND</u>
410 GENERAL GOVERNMENT		
411 Legislative (Pub./Const./Ins.)	\$ 108,040.00	
412 Executive/City Adm	\$ 100,210.00	
413 Elections	\$ 600.00	
414 Admin/Finance	\$ 103,000.00	
419 Public Works/Cap Building	\$ 139,430.00	
<u>TOTAL GENERAL GOVERNMENT</u>	<u>\$ 451,280.00</u>	
420 PUBLIC SAFETY		
420 Police Department	\$ 140,400.00	
422 Fire Department	\$ 18,000.00	
423 Code Enforcement	\$ 1,400.00	
<u>TOTAL PUBLIC SAFETY</u>	<u>\$ 159,850.00</u>	
430 PUBLIC WORKS		
431 Street Department	\$ 207,450.00	
Sidewalk	\$ 2,000.00	
Street Lights/Electricity	\$ 27,500.00	
Street Improv. 2nd Cent	\$ 235,500.00	\$ 550,000.00
Oper Trans Out– Community Access	\$ 150,000.00	
Oper Trans Out – Gen SRF Loan	\$ 300,000.00	
Oper Trans Out – 2 nd Cent Sales Tax	\$ 100,000.00	

435 Airport	\$ 1,038,200.00	
438 Rubble Site	\$ 4,150.00	
<u>TOTAL PUBLIC WORKS</u>	<u>\$ 2,064,800.00</u>	<u>\$ 500,000.00</u>

440 HEALTH & WELFARE

441 West Nile Virus	\$ 3,200.00
444 Dog Kennel	\$ 150.00
446 Ambulance	\$ 4,500.00

<u>TOTAL HEALTH & WELFARE</u>	<u>\$ 7,850.00</u>
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450 CULTURE & RECREATION

451 Swimming Pool	\$ 57,350.00
452 Parks/Recreation	\$ 4,950.00
455 Library	\$ 1,500.00

<u>TOTAL CULTURE & RECREATION</u>	<u>\$ 63,800.00</u>
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460 ECONOMIC DEVELOP.

460 Economic Development	\$ 9,570.00
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<u>TOTAL ECONOMIC DEVELOP.</u>	<u>\$ 9,570.00</u>
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470 DEBT SERVICE

471 Principal	\$ 19,950.00
472 Interest	\$ 25,400.00

<u>TOTAL DEBT SERVICE</u>	<u>\$ 45,350.00</u>
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COMMITTED/CAPITAL OUTLAY ACCUMULATIONS

Ord. #6-106 2 nd Cent Committed ROW/Infrastructure	\$ 202,650.00
Resolution #2018-17 Street	\$ 30,000.00
Resolution #2018-17 Police	\$ 10,000.00
Resolution #2018-17 Airport	\$ 10,000.00
Resolution #2018-17 Rubble Site	\$ 1,000.00
Resolution #2018-17 Swimming Pool	\$ 5,000.00
Resolution #2018-17 Gen. Fund Buildings/Improv	\$ 20,000.00

<u>TOTAL COMMITTED/CAPITAL OUTLAY</u>	<u>\$ 278,650.00</u>
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<u>TOTAL APPROP. & ACCUM.</u>	<u>\$ 3,081,100.00</u>	<u>\$ 550,000.00</u>
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2019 MEANS OF FINANCE

The following designates the fund or funds that money derived from the following sources are applied.

	GENERAL FUND	CAPITAL CONST. FUND
UNASSIGNED CASH BALANCE	\$ -	
DESIGN. FROM LAST YR. APPROP.	<u>\$ 45,750.00</u>	
COMMITTED 2nd – ROW/INFRASTRUCTURE	<u>\$ 325,500.00</u>	
ASSIGNED CASH – CAP. OUTLAY	<u>\$ 94,000.00</u>	

310 TAXES

General Property Tax	\$ 498,500.00
All Prior Property Taxes	\$ 2,500.00
Sales Tax	\$ 520,000.00
Amusement Machine Tax	\$ 110.00

Penalty & Interest - Del. Tax	\$ 500.00	
	<u>\$ 1,021,610.00</u>	
<u>320 LICENSES & PERMITS</u>		
Licenses & Permits	\$ 8,350.00	
<u>330 INTERGOVERNMENTAL REV.</u>		
Intergovernmental Revenues	\$ 1,172,590.00	
<u>340 CHARGES FOR GOODS & SERVICES</u>		
Charges for Goods & Services	\$ 30,700.00	
<u>350 FINES & FORFEITURES</u>		
Fines & Forfeitures	\$ 500.00	
<u>360 MISCELLANEOUS REVENUE</u>		
Miscellaneous Revenues	\$ 42,080.00	
<u>380 AIRPORT REVENUE</u>		
Airport Revenues	\$ 39,020.00	
<u>390 OTHER SOURCES</u>		
Oper Trans In – Community Access Grant		\$ 150,000.00
Oper Trans In – Gen SRF Loan		\$ 300,000.00
Oper Trans In – 2 nd Cent Sales Tax		\$ 100,000.00
Oper Trans In – CDBG		\$ 425,000.00
Oper Trans In – Sewer SRF Loan		\$ 250,000.00
Proceeds Gen Long Term Debt	\$ 300,000.00	
Sale of Fixed Assets	\$ -	
Insurance Proceeds	\$ 1,000.00	
TOTAL OTHER SOURCES	<u>\$ 301,000.00</u>	<u>\$ 1,225,000.00</u>
TOTAL MEANS OF FINANCE	<u>\$ 3,081,100.00</u>	<u>\$ 1,225,000.00</u>

2019 PROPRIETARY FUNDS

WATER

WATER REVENUE

Depreciation Reserve	\$ -
Estimated Water Revenues	\$ 271,500.00
<u>TOTAL EST. WATER REVENUE</u>	<u>\$ 271,500.00</u>

WATER APPROPRIATIONS

Water	\$ 172,320.00
Depreciation Reserve #2015-07	\$ 99,100.00
<u>TOTAL WATER APPROPRIATIONS</u>	<u>\$ 271,420.00</u>
<u>ESTIMATED WATER SURPLUS</u>	<u>\$ 80.00</u>

SEWER

SEWER REVENUE

Res. Cash – Sewer Surcharge	\$ 31,630.00
Depreciation Reserve	\$ -
Estimated Sewer Revenues	\$ 150,470.00
CDBG Grant	\$ 425,000.00
Loan Proceeds – SRF	\$ 250,000.00
<u>TOTAL EST. SEWER REVENUE</u>	<u>\$ 857,100.00</u>

SEWER APPROPRIATIONS

Sewer	\$ 121,895.00
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SRF Loan Principal	\$ 13,910.00
Oper Trans Out – CDBG	\$ 425,000.00
Oper Trans Out – SRF Loan	\$ 250,000.00
Depreciation Reserve Res. #2015-08	\$ 46,200.00
<u>TOTAL SEWER APPROPRIATIONS</u>	<u>\$ 857,100.00</u>
<u>ESTIMATED SEWER SURPLUS</u>	<u>\$ 95.00</u>

GARBAGE

GARBAGE REVENUE

Estimated Garbage Revenues	\$ 70,170.00
<u>TOTAL EST. GARBAGE REVENUE</u>	<u>\$ 70,170.00</u>

GARBAGE APPROPRIATIONS

Garbage	\$ 2,500.00
Garbage Contract	\$ 59,200.00
Undesignated – Rubble Site	\$ 8,400.00
<u>TOTAL GARBAGE APPROPRIATION</u>	<u>\$ 70,100.00</u>
<u>TOTAL EST. GARBAGE SURPLUS</u>	<u>\$ 70.00</u>

TOTAL ENT. FUND REVENUE	\$ 1,198,770.00
TOTAL ENT. FUND APPROP.	\$ 1,198,525.00

<u>TOTAL EST. ENTERPRISE SURPLUS</u>	<u>\$ 245.00</u>
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The Finance Officer is hereby directed and authorized to certify the following dollar amount of tax levies in this Ordinance to the Haakon County Auditor.

Dated this 4th day of September 2018.

/s/ Michael Vetter, Mayor

ATTEST:

/s/Monna Van Lint, Finance Officer

Passed First Reading: Aug. 6, 2018
 Passed Second Reading: Sept. 4, 2018
 Yeas: 06 Nays: 00
 (Published: Aug. 16 & Sept. 13, 2018)

Motion was made by Miller, seconded by Matt to approve the following Resolution #2018-20 as presented. (This reflects the Council’s action during their Aug. 6th meeting.) Motion carried with all member voting aye.

**RESOLUTION #2018-20
 SUPPLEMENTAL APPROPRIATIONS
 CONTINGENCY TRANSFER**

WHEREAS, the City of Philip, South Dakota, recognizes the importance of Haakon County Prairie Transportation and the services they provide to the community; and,

WHEREAS, the City of Philip strongly supports Haakon County Prairie Transportation’s efforts including the construction of a new bus barn for their vehicles; and,

WHEREAS, the City of Philip has determined that it is in the best interest to provide financial assistance to the Haakon County Prairie Transportation Bus Barn Project; and,

WHEREAS, the City of Philip, did not anticipate providing financial assistance to the Haakon County Prairie Transportation Bus Barn Project when preparing the 2018 Municipal Appropriations budget;

SO, NOW THEREFORE, BE IT ORDAINED, that the following Supplement Appropriations Contingency Transfer be and hereby is adopted in order that the appropriate budgetary requirements are in place to reflect the expenses related to providing the approved \$2,500 contribution to the Haakon County Prairie Transportation Bus Barn Project.

FROM: 101-41100-41150 Contingency - \$2,500.00

TO: 101-46500-42900 Economic Develop. Misc. - \$2,500.00

Dated this 4th day of September 2018.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer

Council reviewed an option for the City to participate in the Insurance Service Office, Inc. (ISO), Building Code Effectiveness Grading Scale (BCEGS) program. It was noted that this may or may not provide any benefits to the community. In addition, in visiting with other cities, there are a great deal of regulations as well as reporting involved.

No action was taken.

Council reviewed the following L/P Propane bids received during August 2018. The bid was awarded to CHS/Midwest Coop.

	<u>Aug. 6th</u>	
Hanson Oil	\$1.20/gal.	
CHS/Midwest Coop	\$1.20/gal.	.

Departmental Reports:

The monthly admin report included the following items.

Motion was made by Matt, seconded by Gartner to approve the City’s 2017 Annual Financial Report as presented. (For the record, this has been filed with the SD Dept. of Legislative Audit and will be published next week.) Motion carried.

Motion was made by Miller, seconded by Matt to authorize certifying assessment to parcel #9302 as presented. Certification of assessment is contingent upon charges not being paid by the Sept. 15, 2018 deadline. Motion carried with all members voting aye.

Council reviewed an updated property growth chart received from the County on Sept. 4, 2018. It was noted that in comparing the prior year to this year, there is a large discrepancy. More specifically, in 2017 there was an increase of over \$6 million due to reappraisals while this year there is a decrease of over \$3 million due to reappraisals. Overall, there is a decrease in the 2018 final valuation which will result in an increase in the mill levy with the City only taking the growth in 2019—not any CPI.

CA Smith advised that she has been in contact with Toni Rhodes, Director of Equalization, to obtain more information on the decrease in reappraisals this year. She was also recommended to reach out to Wendy Semmler with the SD Dept. of Revenue as some of these figures are provided by the State.

CA Smith will report any updates at the next meeting.

The monthly Police Dept. report was reviewed.

Mayor Vetter reported on the state of caution issued for the grain bin incident on Aug. 24, 2018. He mentioned that a debriefing will be held in the near future. He then inquired if there were any questions or comments from the council and audience.

With none forthcoming, Attorney Trask mentioned that the only concern she has received was regarding some misinformation shared on social media.

The monthly rubble site report included a review of the report from SD Dept. of Environment and Natural Resources (DENR) regarding the inspection completed on July 25, 2018. It was noted that the site is operating in an acceptable manner. One deficiency was noted which relates to covering the debris burial pile which is being addressed.

The quarterly Street Dept. report was reviewed.

CA Smith updated the Council on the street light pole banner project being pursued by Mike West. It was mentioned that in addition to those banners previously approved by the SD Dept. of Transportation along SD Hwy 73, he would also like to install banners on approximately seven poles along Pine Street and Wray Ave. He has also expressed interest in placing smaller banners on the decorative street light poles in the downtown area.

Smith went on to report that contact has been made with West Central Electric regarding the placement of banners on various poles along Pine St. and Wray Ave. In addition, the banners will be contingent upon available funding and the Council's approval of the banner design(s).

Motion was then made by Gartner, seconded by Pinney to approve the second reading of the following Ordinance #2018-19. Motion carried with all members voting aye.

**ORDINANCE #2018-19
SUPPLEMENTAL APPROPRIATIONS
TRACTOR PURCHASE**

WHEREAS, the City of Philip City Council authorized the trade in of the 1980 John Deere 2440 Tractor for a 2018 New Holland Workmaster 70 Tractor on January 8, 2018; and,

WHEREAS, the City of Philip has sufficient funds available in the Street Department Assigned Cash balance for said purchase; and,

WHEREAS, the City of Philip did not anticipate this purchase in 2018 when preparing the fiscal year 2018 appropriations.

NOW THEREFORE, BE IT ORDAINED, that the following Supplemental Appropriations Ordinance be and hereby is adopted in order that the appropriate funding can be in place to reflect the revenues and expenses associated with the purchase of the 2018 New Holland Workmaster 70 Tractor less the trade in of the 1980 John Deere 2440 Tractor in 2018.

	<u>GENERAL FUND</u>
43100 STREET DEPT	
43400 Mach/Equip - Cap	\$ 23,030.00
<u>TOTAL STREET DEPT</u>	<u>\$ 23,030.00</u>
<u>TOTAL APPROP. & ACCUM.</u>	<u>\$ 23,030.00</u>

MEANS OF FINANCE

The following designates the fund or funds that money derived from the following sources is applied to.

	<u>GENERAL FUND</u>
CMA ASSIGNED – STREET EQUIPMENT	
10410 Street Equipment	\$ 23,030.00
<u>TOTAL ASSIGNED BUILDING</u>	<u>\$ 23,030.00</u>
<u>TOTAL MEANS OF FINANCE</u>	<u>\$ 23,030.00</u>

Dated this 4th day of September 2018.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer

Passed First Reading: Aug. 6, 2018
Passed Second Reading: Sept. 4, 2018
Yeas: 6 Nays: 0
(Published: Aug. 16 & Sept. 13, 2018)

CA Smith reviewed the Swimming Pool's 2018 end of season report with the Council.

The monthly Water Dept. report was reviewed. The water loss for the month of August 2018 was reported at 5.16%.

Training/Travel:

The SD Dept. of Health will be hosting regional meetings to review the long-term sustainability of EMS in SD.

Public Comments: None.

In Other Business:

The Finance Office may have reduced hours between Oct. 3rd and 5th as staff will be attending the SDML Annual Conference.

The next Regular Council Meeting will be held on Monday, Oct. 1st at 7:00 p.m. in the Community Rm.

With no further business to come before the Council, Mayor Vetter declared the meeting adjourned at 7:46 p.m.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Brittany Smith, City Administrator

(Published once on Sept. 13, 2018, at approximate cost of \$_____)