

**COUNCIL PROCEEDINGS  
REGULAR MEETING  
SEPTEMBER 03, 2019**

A regular meeting of the Philip City Council was held on Tuesday, September 3, 2019, at 7:00 p.m. in the Community Room of the Haakon Co. Courthouse. Present were Mayor Michael Vetter, Council Members Trisha Larson, Terri Pelle, Marion Matt, Marty Gartner and Scott Pinney. Also present were City Administrator Brittany Smith, Finance Officer Monna Van Lint, PWD Matt Reckling, Chief David Butler, Officer Ben Buls, Terry Pinney, Fay Hauk, Gloria French, Virgil & Carla Smith; and later, Martin & Vera Nelson, John Sandal, City Attorney Stephanie Trask.

Absent: Brit Miller

Motion was made by Pinney, seconded by Gartner to approve the agenda as presented. Motion carried.

Motion was made by Matt, seconded by Gartner to approve the minutes of the last meeting as published in The Pioneer Review and on the City's website. Motion carried.

Motion was then made by Matt, seconded by Pinney to approve the payment of the bills from the appropriated funds as listed below. Motion carried.

**Gross Salaries – Aug. 30, 2019:** Admin - \$3658.45; Finance - \$3393.86; Public Works - \$13,440.25; Police - \$6217.45; Swimming Pool - \$5,323.18

Colonial Life	Employee Supplemental Ins 8/19	196.60
Credit Collections Bureau	Garnishment 8/19	103.58
EFTPS	SS/Medicare/Withholding 8/19	6919.06
NE Child Support Pay Ctr	Garnishment 8/19	659.18
Office of Child Support Pay Ctr	Garnishment 8/19	52.18
SDRS	Employee Retirement 8/19	3504.83

**Airport Hangar/Apron Design Project:**

KLJ Inc	Bidding thru 8/3/19	6394.98
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**Southwest Philip Improv Project:**

Philip Hardware	Sprinkler Repairs 8/19	5.88
Pioneer Review	Sp Assess Hearing 8/19	16.24
SPN & Assoc	Const/Adm Eng thru 8/24/19	9572.60
VISA – UMB Bank	Sp Assess Postage 8/19	40.15

**Sunshine Dr Overlay Project:**

Pioneer Review	Sp Assess Hearing 8/19	15.13
SPN & Assoc	Const Adm Eng thru 8/24/19	350.00

**This Month's Bills:**

Accredited Security	PD Supplies 8/19	119.96
Arrowhead Resort & Conf Ctr	PD Travel 8/19	77.00
Bad River Law Prof LLC	Atty/Legal Fees 8/19	220.00
Brant's Electric	Sewer Lift Stn Repairs 8/19	131.38
CNH Productivity Plus Acct	ST Supplies 8/19	19.58
Coyles Super Valu	AIR/P Supplies/Resale 8/19	86.67

Delta Dental	Dental Ins 9/19	776.90
Filligim, Samantha	LG Recert/WSI (1/2) 2019	177.50
1 <sup>st</sup> Nat'l Agency	Park Ins Adds 8/19	18.00
1 <sup>st</sup> Nat'l Bank – Philip	UB Postage 8/19	127.60
Golden West Telecom	Telephone/Internet 7-8/19	573.29
Haakon Co Treasurer	Office Rent 9/19	500.00
Hanson Oil	ST Fuel/Supplies/P LP 7-8/19	943.20
Hawkins Inc	P Chemical 8/19	304.50
Health Pool of SD	Health Ins 9/19	10323.88
Hometown Computer Service	CA Laptop 7/19	396.43
Kieffer Sanitation	368 Residential Collections 8/19	4489.60
Kramer, Corbin	LG Cert/WSI (1/2) 2019	285.00
Lurz, Copper	LG Cert 2019	190.00
MG Oil Co	PD Fuel 7/19	45.46
Moses Building Center	ST Supplies 8/19	19.84
Northwest Pipe Fittings, Inc	W Supplies 8/19	432.72
Optilegra	Vision Ins 8/19	95.70
Philip Hardware	Supplies 8/19	267.53
Philip Standard	Fuel 8/19	1085.42
Pioneer Review	Publishing 8/19	501.81
Rush, Josie	LG Recert/WSI (1/2) 2019	177.50
SD DENR	Shipp Stab Pond Exam Fees 9/19	10.00
SD Dept. of Revenue	Sales Tax Payable 8/19	527.67
	W/P Testing 7-8/19	87.00
SD Municipal League	Annual Conf Reg 9/19	300.00
Simon North Region SD	94.18 T Hot Mix 8/19	8297.26
Smith, Brittany	Mileage Reimb 8/19	99.76
The Philip Pit Stop	Fuel 7/19	292.06
Twilight First Aid & Safety	MB Srv/Supplies 8/19	155.65
Vera, Angela	Cust Deposit Refund 9/19	20.19
Verizon Wireless	Cell Phone 7-8/19	133.68
Vetter, Doreen	LG Cert 2019	190.00
Vetter, Mallory	WSI (1/2) 2019	95.00
VISA – UMB Bank	Travel/Supplies/Repairs 7-8/19	921.07
WR/LJ Rural Water Systems	5,530,000 gals 8/19	6912.50
	Contract Min. 8/19	2500.00
	Airport Water 8/19	77.50
	South Shop Water 8/19	20.00
Zero9 Holsters	PD Uniforms 7/19	74.90
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Total Bills		59,495.69

**Old Business:**

Motion was made by Matt, seconded by Gartner to approve the second reading of the following Ordinance #2019-12. Motion carried with all members voting aye.

**ORDINANCE #2019-12  
AN ORDINANCE AMENDING A SECTION IN CHAPTER ONE (01) THE REVISED  
ORDINANCES OF THE CITY OF PHILIP, SOUTH DAKOTA**

**BE IT ORDAINED** by the City Council of the City of Philip, South Dakota, that section 1-103.a be amended in Chapter One (01), Municipal Organization, of the revised ordinances of the City of Philip and read as follows:

**1-103 MAYOR-COUNCIL FORM**

The City shall be governed by a mayor and a common council, consisting of six aldermen also known as Council Members; two of whom shall be elected from each ward.

- a) Terms of Office:  
Mayor – Two (02) year term.  
Council Members – Two (02) year terms. Terms will alternate within the wards so that each year one of the Council Member’s terms will expire.

**BE IT FURTHER ORDAINED** that said terms of office are effective with the 2020 election.

Dated this 3<sup>rd</sup> day of September 2019.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer

Passed First Reading: Aug. 5, 2019  
Passed Second Reading: Sept. 3, 2019  
Yeas: 5 Nays: 0  
(Published: Aug. 15 & Oct. 3, 2019)

**New Business:**

**Southwest Philip Improvements/Sunshine Dr. Overlay/Pine St. Overlay Projects:**

Council was advised that the final completion deadline was Sept.1, 2019. To comply with the final completion requirements, Thorstad Companies still needs to provide the Certificate of Contractor and Indemnity Agreement; and, lien waivers from three of their subcontractors. It was noted that according to the City’s Engineer, Jeff McCormick with SPN, they would recommend tabling the final pay application #10 and Notice of Final Acceptance at this time.

Motion was made by Matt, seconded by Pinney to approve Change Order #5 for a credit in the amount of \$3,904.32 to the overall project amount for actual quantities installed contingent upon receipt of all appropriate paperwork required for the funding agencies approval. Motion carried with all members voting aye.

Motion was made by Gartner, seconded by Matt to table Thorstad Companies Pay Request #10 (final). Motion carried with all members voting aye.

Motion was then made by Matt, seconded by Gartner to table the Notice of Final Acceptance. Motion carried with all members voting aye.

At 7:15 p.m., as previously advertised, a public hearing was held on the proposed special assessment roll for the Southwest Philip Improvements.

Mayor Vetter then opened the floor to any comments for or against the proposed special assessment roll.

Fay Hauk expressed her appreciation to the City for their patience; and, a job well done on the project.

With nothing further, Mayor Vetter closed the public hearing.

Motion was then made by Pinney, seconded by Gartner to approve the following Resolution #2019-15. Motion carried with all members voting aye.

**RESOLUTION #2019-15  
LEVYING ASSESSMENT FOR  
SOUTHWEST PHILIP IMPROVEMENTS**

**BE IT RESOLVED** by the City Council of Philip, South Dakota, as follows:

1. That on April 2, 2018, the City Council approved Resolution #2018-08, Resolution of Necessity declaring that the convenience and necessity had arisen to improve substantially the following in the City of Philip, Haakon County, South Dakota, by the addition of curb, gutter, driveway, sidewalk, landscape rock and sidewalk drain improvements where needed in the Southwest Philip Improvement Project (SPN #14884; SD DOT #CA 018H PCN 06MX; CDBG #1717-1018; SRF #C461205-06 and #C461205-07), within the following location: City of Philip encompassing Oak Street (east from Larimer Avenue to Philip Avenue); S. Howard Avenue (south from Pine Street to Ash Street); S. West Avenue (south from Pine Street to Ash Street); and, Philip Avenue (intersection of Oak Street).
2. The costs are assessed against all assessable lots and tracts of land fronting or abutting the project thereon, according to the provisions of SDCL 9-43. This includes the following with costs being assessed at the final construction cost: **Type B66 Concrete Curb and Gutter** at \$25.85 per lineal foot; **Type B68 Concrete Curb and Gutter** at \$24.70 per lineal foot; **Type P6 Concrete Gutter** at \$44.76 per lineal foot; **Type P8 Concrete Gutter** at \$42.50 per lineal foot; **Barrier Curb** at \$70.00 per lineal foot; **6” Residential Driveway Approach** at \$76.95 per square yard; **8” Commercial Driveway Approach** at \$96.05 per square yard; **Sidewalk** at \$7.00 per square foot; **Landscape Rock** at \$218.00 per cubic yard; and, **Sidewalk Trench Drain** at \$2,741.80 per unit.
3. The assessment roll specified in “Exhibit A” reflects the total assessed costs. The following improvements as originally designed or at the direction of the engineer reflect the cost minus the approved 60% discount: curb and gutter; gutter; barrier curb, residential driveway approaches; commercial driveway approaches; and, sidewalks. The costs associated with landscape rock in the boulevard areas are assessed at the cost difference between the seeding and rock installation. In addition, the costs associated with additional improvements requested by the property owner including those added through change order are assessed at 100% of the eligible costs per City policy: sidewalks; driveway approaches; and, sidewalk trench drains. Said assessments are hereby approved and levied against each and every lot, piece, or parcel of land as described therein.
4. Such assessments, unless paid by no later than October 4, 2019, in the Finance Office, after the filing said assessment roll, shall be collected by the County Treasurer of Haakon County in accordance with the procedure for Plan One in Chapter 9-43, South Dakota Codified Laws.
5. Unpaid installments of assessment shall bear an interest rate at seven and one-half percent (7.5%) per annum. These may be paid in ten (10) equal annual installments to which interest at 7.5% per annum will be added before certification to the County Auditor, who will include both interest and principal amount to be collected along with ad valorem property taxes on above property.

Dated this 3<sup>rd</sup> day of September 2019.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer  
(Published: Oct. 3, 2019)

**“EXHIBIT A”**

	Name	Legal Description	ASSESSMENT AMOUNT
40A	Dakota Auto Supply, Inc.	Lots 6, 7, 8, 9, 10 & N2 Lot 11, Blk 8 Original Town, City of Philip	\$11,939.90
40B	Dakota Auto Supply, Inc.	S2 Lot 11, Blk 8 Original Town, City of Philip	\$2,559.23
41	Haakon County	Lots 12 thru 22, Blk 8 Original Town, City of Philip	\$15,692.21
40C	Dakota Auto Supply, Inc.	Lots 1 thru 9, Blk 9 Original Town, City of Philip	\$3,035.50
42	West Central Electric	Lots 10-11 & 12, Blk 9 Original Town, City of Philip	\$3,033.29
43	Presbyterian Church	Lot 1, Blk 22 Original Town, City of Philip	\$4,945.92
44	First Presbyterian	Lot 2, Blk 22 Original Town, City of Philip	\$1,510.14
45	James D. Osburn	Lot 3, Blk 22 Original Town, City of Philip	\$742.68
46A	John Sandal	Lot 4, Blk 22 Original Town, City of Philip	\$742.68
46B	John Sandal	Lot 5 & N20' of W2 Lot 6, Blk 22 Original Town, City of Philip	\$1,623.45
47	Rita & Douglas Ramsey	S30' of W2 Lot 6 & W2 Lot 7, Blk 22 Original Town, City of Philip	\$1,956.70
48	Lois A. Porch	E2 Lots 6 & 7, Blk 22 Original Town, City of Philip	\$3,641.81

49	Lou Ann Reckling	E70' Lots 8 & 9, Blk 22 Original Town, City of Philip	\$2,738.39
50	Thomas E. Lesselyoung	W70' Lot 8 & S15' of W70' Lot 9, Blk 22 Original Town, City of Philip	\$2,500.38
51	Raymond & Karen Gibson	N35' of W70' Lot 9 & All Lot 10, Blk 22 Original Town, City of Philip	\$1,802.86
52	Donald & Deloris Poss	Lot 11, Blk 22 Original Town, City of Philip	\$517.00
53A	Donald & Kerry Burns	Lot 12, Blk 22 Original Town, City of Philip	\$517.00
53B	Donald & Kerry Burns	W2 Lots 13 & 14, Blk 22 Original Town, City of Philip	\$2,834.06
54	JTK Business Group LLC	N115' Lot 1, Blk 23 Original Town, City of Philip	\$2,075.32
53C	Donald & Kerry Burns	S50' Lot 1, Blk 23 Original Town, City of Philip	\$1,161.00
55A	Donald & Carmen Fees	Lot 7, Blk 23 Original Town, City of Philip	\$585.45
55B	Donald & Carmen Fees	Lot 8, Blk 23 Original Town, City of Philip	\$1,236.31
56	Terry & Jennifer Henrie	Lot 9, Blk 23 Original Town, City of Philip	\$1,434.88
57A	Cindy Pfeifle	Lots 10 & 11, Blk 23 Original Town, City of Philip	\$3,213.07
57B	Cindy Pfeifle	S82.5' Lot 12, Blk 23 Original Town, City of Philip	\$2,363.28
58	Fay Hauk	N82.5' Lot 12, Blk 23 Original Town, City of Philip	\$2,201.97
59	Kyle Bachand	Lot 1, Blk 24 Original Town, City of Philip	\$3,994.23
60	Gene Rock	Lot 2, Blk 24 Original Town, City of Philip	\$1,030.90

61	Lee I Neville	Lot 3, Blk 24 Original Town, City of Philip	\$1,554.49
62	Colton Mayer	Lot 4 & E2 Lot 5, Blk 24 Original Town, City of Philip	\$1,694.60
63A	Jack & Susan Heinz	W2 Lot 5, Blk 24 Original Town, City of Philip	\$277.85
63B	Jack & Susan Heinz	Lot 6, Blk 24 Original Town, City of Philip	\$89.60
64	Rick & Selma Thorson	N60' Lots 11 & 12, Blk 24 Original Town, City of Philip	\$676.40
65	Harry Wade Schofield	S80' Lots 11 & 12, Blk 24 Original Town, City of Philip	\$4,998.29
66	Ann Fees	W2 Lots 1, 2 & 3, Blk 25 Original Town, City of Philip	\$2,219.30
67A	Virgil & Carla Smith	E2 Lots 1 & 2 EX E2 of S20' of Lot 2, Blk 25 Original Town, City of Philip	\$2,220.80
67B	Virgil & Carla Smith	E2 Lots 2 & 3, Blk 25 Original Town, City of Philip	\$1,578.38
67C	Virgil & Carla Smith	All Lots 4 & 5, Blk 25 Original Town, City of Philip	\$517.00
68	George Lee & Nicole Dennis	Lots 6-7, Blk 25 Original Town, City of Philip	\$1,034.00
69	Redeemer Lutheran Church	Lots 8, 9 & 10, Blk 25 Original Town, City of Philip	\$3,157.34
70A	KAMO Properties LLC	E70' Lot 11, Blk 25 Original Town, City of Philip	\$1,833.36
71	Jody Pease	W70' Lot 11, Blk 25 Original Town, City of Philip	\$2,463.52
72	Luke & Tiana Weber	Lot 8, Blk 1 Russells Addition, City of Philip	\$3,381.83
73	Steven McDaniel	Lot 9, Blk 1 Russells Addition, City of Philip	\$673.80

70B	KAMO Properties LLC	Lot 10, Blk 1 Russells Addition, City of Philip	\$979.83
74	Daniel & Theresa Walker	Lot 11, Blk 1 Russells Addition, City of Philip	\$690.60
75	Norman Payne	Lot 12, Blk 1 Russells Addition, City of Philip	\$1,001.63
76	Michael Schultz	Lot 13, Blk 1 Russells Addition, City of Philip	\$1,330.45
77	Samantha Huston	Lot 14, Blk 1 Russells Addition, City of Philip	\$650.24
78	Hazel Rowcliffe	Lot 1, Blk 2 Russells Addition, City of Philip	\$502.58
79	Lee Wentz & Laurie Wentz c/o Terry & Barbara Wentz	Lot 2, Blk 2 Russells Addition, City of Philip	\$1,051.16
80	Ralph & Denise Simons	Lot 3, Blk 2 Russells Addition, City of Philip	\$1,099.29
81	Sara Pfeifle	Lot 4, Blk 2 Russells Addition, City of Philip	\$1,612.04
82	Martin & Vera Nelson	Lot 5, Blk 2 Russells Addition, City of Philip	\$2,059.49
83	James & Connie Sandstrom	Lot 6, Blk 2 Russells Addition, City of Philip	\$1,736.39
84	Mindy Smith	N67' Lot 7, Blk 2 Russells Addition, City of Philip	\$682.20
85A	Truett & Daniella Fitch	Lot 7, Blk 3 Russells Addition, City of Philip	\$764.85
85B	Truett & Daniella Fitch	Lot 8, Blk 3 Russells Addition, City of Philip	\$2,063.09

At 7:20 p.m., as previously advertised, a public hearing was held on the proposed special assessment roll for the Sunshine Dr. Overlay Project.

Mayor Vetter opened the floor to any comments for or against the proposed special assessment roll.

With none forthcoming, Mayor Vetter closed the public hearing.



Motion was made by Gartner, seconded by Matt to approve the following Resolution #2019-16. Motion carried with Council Member Pinney abstaining.

**RESOLUTION #2019-16  
LEVYING ASSESSMENT FOR  
SUNSHINE DRIVE OVERLAY PROJECT**

**BE IT RESOLVED** by the City Council of Philip, South Dakota, as follows:

6. That on April 2, 2018, the City Council approved Resolution #2018-11, Resolution of Necessity declaring that the convenience and necessity had arisen to improve substantially the following in the City of Philip, Haakon County, South Dakota, by the addition of curb, gutter and driveway improvements where needed in the Sunshine Drive Overlay Project (SPN #14884), within the following location: City of Philip encompassing all of Sunshine Drive.
7. The costs are assessed against all assessable lots and tracts of land fronting or abutting the project thereon, according to the provisions of SDCL 9-43. This includes the following with costs being assessed at the final construction cost: **Type B66 Concrete Curb and Gutter** at \$47.50 per lineal foot; **Type P6 Concrete Gutter** at \$46.50 per lineal foot; **Sidewalk Removal** at \$5.00 per square yard; **Sidewalk** at \$8.10 per square foot; **Residential Concrete Driveway** at \$75.50 per square yard; and, **Reinforced Residential Concrete Driveway** at \$87.10 per square yard.
8. The assessment roll specified in "Exhibit A" reflects the total assessed costs. The following improvements as originally designed or as directed by the engineer reflect the cost minus the approved 60% discount: curb and gutter; concrete gutter; sidewalk; and, concrete driveway. The costs associated with additional improvements requested by the property owner including those added through change order are assessed at 100% of the eligible costs per City policy: curb and gutter; concrete gutter; sidewalk; sidewalk removal; and, reinforced concrete driveway. Said assessments are hereby approved and levied against each and every lot, piece, or parcel of land as described therein.
9. Such assessments, unless paid by no later than October 4, 2019, in the Finance Office, after the filing said assessment roll, shall be collected by the County Treasurer of Haakon County in accordance with the procedure for Plan One in Chapter 9-43, South Dakota Codified Laws.
10. Unpaid installments of assessment shall bear an interest rate at seven and one-half percent (7.5%) per annum. These may be paid in ten (10) equal annual installments to which interest at 7.5% per annum will be added before certification to the County Auditor, who will include both interest and principal amount to be collected along with ad valorem property taxes on above property.

Dated this 3<sup>rd</sup> day of September 2019.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer  
(Published: Oct. 3, 2019)

**“EXHIBIT A”**

	Name	Legal Description	ASSESSMENT AMOUNT
86	Ardis Ladely	Lot 1, Blk 1 Stoesers Addition, City of Philip	\$0.00
87	John Hart	Lot 2, Blk 1 Stoesers Addition, City of Philip	\$488.90
88	Kyle Bachand	Lot 3, Blk 1 Stoesers Addition, City of Philip	\$0.00
89	Tate & Marla Guptill	Lot 4, Blk 1 Stoesers Addition, City of Philip	\$0.00
90	Lacy Puhlman	Lot 5, Blk 1 Stoesers Addition, City of Philip	\$0.00
91	Ernest & Debra Clements	Lot 6A, Blk 1 Stoesers Addition, City of Philip	\$11,379.31
92	Delayne & Carlyn Williams	Lot 6, Blk 1 Stoesers Addition, City of Philip	\$0.00
93	David Burnett & Mary Pfeifer Burnett	Lot 7, Blk 1 Stoesers Addition, City of Philip	\$3,674.84
94	Darin Naescher	Lot 8, Blk 1 Stoesers Addition, City of Philip	\$1,841.48
95	John & Jamie Dolezal	Lot 9, Blk 1 Stoesers Addition, City of Philip	\$351.50
96A	Ralph & Julianne Kemnitz	Lot 10, Blk 1 Stoesers Addition, City of Philip	\$734.58
96B	Ralph & Julianne Kemnitz	Lot 11, Blk 1 Stoesers Addition, City of Philip	\$777.36
97	Bradley & Jackie Heltzel	Lot 12, Blk 1 Stoesers Addition, City of Philip	\$599.40
98	Scott & Stacy Pinney	Lot 13, Blk 1 Stoesers Addition, City of Philip	\$1,373.92

Motion was made by Matt, seconded by Gartner to approve a 2% discount on special assessment paid in full on or before the pre-payment deadline of Oct. 4, 2019 as outlined in the above Resolution #2019-15 and #2019-16. Motion carried with all members voting aye.

Motion was then made by Matt, seconded by Gartner to authorize the Finance Office to send to the Notice of Prepayments to the property owners as outlined in the above Resolution #2019-15 and #2019-16. Motion carried with all members voting aye.

At 7:30 p.m. as advertised, a public hearing was held on the petition presented by Haakon County to vacate a portion of alley as described below.

The alley running East and West, of a width of approximately twenty feet (20'), for a length of approximately one-hundred forty feet (140'). Said alley is bounded on the South by the north boundary Lots Thirteen through Seventeen (13-17) and, the north boundary of the west fifteen feet (15') of Lot Twelve (12); and, bounded on the North by Lot Eighteen (18), all located in Block Eight (08), Original Town, City of Philip, Haakon County, South Dakota.

Haakon County further petitions that, if vacation is approved, they wish to be granted possession and responsibility for all vacated property as described above (approximately twenty feet (20') by one-hundred feet (140')).

Mayor Vetter called for any comments from the floor, either for or against, said petition.

Following review and with no objections, motion was made by Matt, seconded by Gartner to approve the requested vacate. Motion carried with all members voting aye.

Motion was then made by Matt, seconded by Gartner to approve the following Resolution #2019-17. Motion carried with all members voting aye.

**RESOLUTION #2019-17  
VACATION OF A PORTION OF ALLEY**

**WHEREAS**, a petition has been presented by Haakon County to the City Council of the City of Philip, South Dakota, requesting vacation of a portion of an alley in accordance with SDCL 9-45; and,

**WHEREAS**, the alley is not developed for public access nor is its physical layout such that it is needed for public access; and,

**WHEREAS**, a portion of the original platted alley, south of Lot Five (5), Block Eight (8), was vacated in April 2014; and,

**WHEREAS**, a public hearing was duly advertised and held on the third day of September 2019; and,

**WHEREAS**, with no one appearing at said public hearing to speak against said vacation;

**NOW THEREFORE BE IT RESOLVED**, that the following described vacation be approved by the City Council of the City of Philip, South Dakota.

The alley running East and West, of a width of approximately twenty feet (20'), for a length of approximately one-hundred forty feet (140'). Said alley is bounded on the South by the north boundary Lots Thirteen through Seventeen (13-17) and, the north boundary of the west fifteen feet (15') of Lot Twelve (12); and bounded on the North by Lot Eighteen (18), all located in Block Eight (08), Original Town, City of Philip, Haakon County, South Dakota.

**BE IT FURTHER RESOLVED**, that Haakon County is granted possession and full responsibility for all vacated property as described above with the stipulation that a perpetual utility easement is entered into with West Central Electric Cooperatives, Inc. for the maintenance of the existing electric utility located on said property.

Approved this 3<sup>rd</sup> day of September 2019.

/s/ Michael Vetter, Mayor

SEAL

ATTEST:

/s/ Monna Van Lint, Finance Officer  
(Publish: Oct. 3, 2019)

Motion was made by Matt, seconded by Gartner to approve the first reading of the following Ordinance #2019-18. Motion carried with all members voting aye.

**ORDINANCE #2019-18**  
**AN ORDINANCE REPEALING CHAPTER 11, SECTIONS 1901 THROUGH 1918 AND**  
**ESTABLISHING CHAPTER 11, SECTIONS 1900 THROUGH 1903 OF THE REVISED**  
**ORDINANCES OF THE CITY OF PHILIP, SD**

**BE IT ORDAINED** by the City Council of the City of Philip, South Dakota, that Chapter 11, Building Regulation, Sections 1901 through 1918 are hereby repealed; and, Chapter 11, Building Regulations, Sections 1900 through 1903 are hereby established to read as follows:

**11-1900 MANUFACTURED HOMES**

**11-1900.1 DEFINITIONS**

- A. Manufactured Homes – A moveable or portable dwelling which is fabricated in one or more sections at a location other than the home site, constructed and towed on its own permanent chassis, designed for year-round occupancy, primarily to be used without a permanent foundation, but which may sit on a permanent foundation, and designed to be connected to utilities. If designed with more than one section, they are separately transportable, but designed to be joined together into one integral unit. They are also known and referenced as a mobile home. Manufactured homes are built according the US Department of Housing and Urban Development (HUD) Construction and Safety Standards.

The following shall not be included in this definition:

- 1) Travel trailers, pickup coaches, motor homes, camping trailer, or other recreational vehicles: and,
  - 2) Modular housing which is constructed in accordance with or exceeding the adopted building code regulations, substantially assembled in a manufacturing plant and transported to the building site for final assembly on a permanent foundation.
- B. Type I Manufactured Home – A manufactured home as defined above with more than seven hundred (700) square feet of occupied space in one or more sections.

- C. Type IA Manufactured Home – A manufactured home as defined above with more than three hundred fifty (350) square feet of occupied space in one section. Also known as a Park Model home.
- D. Type II Manufactured Home – A manufactured home as defined above with more than one thousand two hundred (1,200) square feet of occupied space. Shall consist of more than one sections.
- E. Manufactured Home Park – Any area, tract, site or plot of land which has three (3) or more lots which are under common ownership and which manufactured homes are to be placed or located for year-round occupancy.
- F. Manufactured Home Lots – A privately owned plot of land which manufactured homes are to be placed or located for year-round occupancy.

**11-1901 MANUFACTURED HOME PARKS – TYPE I & TYPE IA MANUFACTURED HOMES**

**11-1901.1 PURPOSE**

The purpose of manufactured home parks for Type I and Type IA Manufactured Homes is to preserve and enhance property values in the City by providing designated, distinctive areas in which manufactured homes may be situated as a residential dwelling. The principal use of land is for Type I and Type IA Manufactured Homes in which individuals rent their lots.

Exception: Travel trailers, pickup coaches, motor homes or camping trailers may be allowed in a designated tourist pay camp area of the manufactured home park as approved by the City Council.

**11-1901.2 DESIGNATED AREAS**

The following areas are defined and classified as Manufactured Home Parks:

1. Outlot P, 14-1-20, Philip Acreage, City of Philip, Haakon County, SD
2. Outlot A-1, Rivercrest Addition, City of Philip, Haakon County, SD.
3. N555.6' of Lots 1 and 2 EX 25' Easement and N400' of N555.6' of Lots 3, 4 and 5, Block 4, Russells Addition, City of Philip, Haakon County, SD.

**11-1901.3 ACCESSORY USES AND STRUCTURES**

The following accessory uses and structures shall be permitted in a manufactured home park:

1. Garages;
2. Accessory buildings;
3. Decks;
4. Open and enclosed additions;
5. Home occupations;
6. In home daycares;
7. Signs, directional on-site and off-site;
8. Signs, real estate;
9. Signs, name and address plate; and,
10. Signs, easement and utility.

**11-1901.4 PROHIBITED USES AND STRUCTURES**

No part of any park shall be used for nonresidential purposes, except such uses that are required for the direct servicing and well being of park residents and for the management and maintenance of the park.

**11-1901.5 MINIMUM YARD REQUIREMENTS**

All yards must meet the following criteria as measured from the lot line. This section shall apply to all buildings and structures, including but not limited to decks, patios, additions (open and enclosed), accessory buildings and garages:

1. Each lot shall have a minimum area of not less than four thousand (4,000) square feet.
2. The minimum distance required for the separation of a manufactured home from side and rear lot lines shall be six feet (6'). The minimum distance between two manufactured homes shall be a minimum of fifteen feet (15') from side to side and ten feet (10') from end to end.
3. The minimum setback distance required from a private drive, public right-of-way or corner lot shall be twenty feet (20'); and,
4. Garages, accessory buildings and additions shall not encroach on minimum yard requirements. Shall include decks and be no closer than eight feet (8') from another manufactured home.
  - a. Any existing garages, accessory buildings, additions and decks not in compliance with the minimum yard requirements at the time of enactment of this ordinance are considered a preexisting nonconformance use. Once removed, they shall not be replaced unless they meet the minimum yard requirements set forth herein.

**11-1901.6 REGULATIONS**

- A) Manufactured home park developments should be located to avoid the need for excessive traffic movement from the park to pass through an existing residential area or area suitable for future residential development; and,
- B) Access and Street Requirements:
  1. All manufactured home spaces must be served from internal private streets within the manufactured home park and there shall be no direct access from a manufactured home space to a public street or alley;
  2. Internal private streets must be graveled at a minimum and kept in good repair to prevent excessive potholes or pooling of water;
  3. A minimum of two (2) off-street parking spaces shall be provided for each manufactured home lot;
  4. No internal private street access to public streets shall be located closer than fifty feet (50') to any public street intersection;
  5. Stop signs shall be placed at all public street intersections and Yield signs placed appropriately on internal private streets;
  6. Entrance to manufactured home parks shall have direct connections to a public road and shall be designed to allow free movement of traffic on such public roads; and,
  7. Streets should be of adequate width to accommodate the contemplated parking and traffic load in accordance with the type of street with twelve feet (12') minimum moving lanes for collector streets, twelve feet (12') minimum moving lanes for minor streets, and eight feet (8') minimum lanes for parallel parking.
- C) Other requirements:
  1. Type I manufactured homes may be of single or multiple sections and shall not be less than fourteen feet (14') in width as assembled on the site, as measured across the narrowest portion;

2. Type IA manufactured homes may be of single section and shall not be less than twelve feet (12') in width as assembled on the site, as measured across the narrowest portion;
3. Provided with skirting material which is not highly combustible and installed around the perimeter of the home from the bottom of the manufactured home to the ground within thirty (30) days of placement;
4. The hitch shall be removed;
5. Any open or enclosed additions to the home must match the exterior of the home including that of the skirting and requirements as outlined in Section 2 above;
6. Each manufactured home shall be supplied with electric services;
7. Each manufactured home shall be connected to the City water and sewer systems with individual utility service lines and valves as approved by the Public Works Director.
8. If individual garbage collection points are not available, each manufactured home park shall provide screened areas or enclosed containers accessible for garbage collection of an adequate size for the number of units served; and, will be collected by the City's residential contractor;
9. Each manufactured home shall be anchored to the ground to resist tipping and lateral movement in the manner contemplated by the manufactured design and per HUD regulations;
10. Not less than ten percent (10%) of the gross site park area shall be devoted and maintained as recreational facilities for occupant needs;
11. No manufactured home shall occupy more than seventy percent (70%) of the area of the lot on which it is situated;
12. A landscaped buffer area of ten feet (10') in width shall be provided and maintained around the perimeter of the park, except where walks and drives penetrate the buffer;
13. Each manufactured home shall meet or exceed the federal HUD Construction and Safety Standards.
14. Each manufactured home located in the designated flood plain must comply with Chapter 16, Section 5.0.
15. Additional development requirements may be prescribed as conditions for approval when determined to be necessary to ensure protection of the neighboring property's character, compatibility with land uses, and health and safety of manufactured home park occupants.

**11-1901.7 LICENSING AND APPLICATION REQUIREMENTS**

No person shall establish or maintain a manufactured home park, as defined herein, without first obtaining a license therefor from the governing body of the City of Philip, and agreeing, in writing, to comply with the terms of this Ordinance, provided that a plot ground upon which unoccupied manufactured homes are located for the purpose of sale or trade shall not be construed to be a manufactured home park, nor shall said situated manufactured homes be used at any time for the housing or sleeping of persons. All manufactured home parks in existence upon effective date of this ordinance (see 11-1901.2) are licensed and in all other respects comply fully with the requirements of this ordinance,

Application Process

Any real property owner desiring to establish, maintain or operate a manufactured home park shall make application in writing to the governing body of the City of Philip. The application shall include a detailed site development plan incorporating the regulations established herein. The plan shall be drawn to scale and indicate the following:

- A) Location, legal description and topography of the proposed manufactured home park, including adjacent property owners and proximity to state highways, and to city and county roads;
- B) Exterior and interior property or individual lot lines with dimensions and square footage of the proposed park;
- C) Location and dimensions of all easements and right-of-ways;
- D) Proposed lot layout, including parking and recreational areas;
- E) General street and pedestrian walkway plan;
- F) General utility, water and sewer plan with proximity and proposed connection to municipal and/or private utilities;
- G) Site drainage plan and development impact on culverts, etc.;
- H) Storm water pollution prevention plan and State issued permit; and,
- I) Certificate of compliance with all ordinances and regulations regarding manufactured home park licensing and zoning, health, plumbing, electrical, building, fire prevention, flood prevention and all applicable ordinances and regulations.

Before a license is granted, all applications shall be examined by the Building Committee, Public Works Director and Chief of Police. The applicant, premises and proposed plan shall be inspected to ensure compliance with all provisions of the City Ordinances and laws of the State of South Dakota regarding safety and sanitation. The findings shall be submitted to the City Council for action.

The City Council reserves the right to revoke any license issued pursuant to this Ordinance, if after due hearing, it determines that the holder thereof has violated any of the provisions of this Ordinance or that any manufactured home or manufactured home park becomes a nuisance or is being maintained in any unsanitary or unsafe or unlawful manner.

## **11-1902 MANUFACTURED HOME LOTS – TYPE I MANUFACTURED HOMES**

### **11-1902.1 PURPOSE**

The purpose of manufactured home lots for Type I Manufacture Homes is to preserve and enhance property values in the City by allowing manufactured homes to be situated as a residential dwelling. The principal use of land is for Type I Manufactured Homes in which individuals own their lots.

### **11-1902.2 DESIGNATED AREA**

The following area is defined and classified as Manufactured Home Lots for Type I and II Manufactured Homes:

1. Lots 1 thru 24, Hoags Valley Addition, City of Philip, SD

### **11-1902.3 ACCESSORY USES AND STRUCTURES**

The following accessory uses and structures shall be permitted on a manufactured home lot:

1. Garages: one or two car permitted;
2. Accessory buildings: one (1) shed of 144 square feet or less permitted;
3. Decks;
4. Open and enclosed additions;
5. Home occupations;
6. In home daycares;
7. Signs, real estate;
8. Signs, name and address plate; and,
9. Signs, easement and utility.



**11-1902.4 PROHIBITED USES AND STRUCTURES**

No part of the manufactured home lot shall be used for nonresidential purposes.

**11-1902.5 MINIMUM YARD REQUIREMENTS**

All yards must meet the following criteria as measured from the lot line. This section shall apply to all buildings and structures, including but not limited to decks, patios (open and enclosed) and garages:

1. Each lot shall have a minimum area of not less than six thousand (6,000) square feet.
2. Each lot shall maintain a front yard of ten feet (10'); side yards of five feet (5'); and, rear yard of ten feet (10'). The minimum distance between two manufactured homes shall be a minimum of fifteen feet (15') from side to side and ten feet (10') from end to end.
3. Garages and accessory buildings shall not encroach on minimum yard requirements. Shall include decks and be no closer than eight feet (8') from another manufactured home.

**11-1902.6 REGULATIONS**

A) Access and Street Requirements:

1. A minimum of two (2) off-street parking spaces shall be provided on each manufactured home lot;

B) Other requirements:

1. Manufactured homes may be of single or multiple sections and shall not be less than fourteen feet (14') in width as assembled on the site, as measured across the narrowest portion;
2. Provided with skirting material which is not highly combustible and installed around the perimeter of the home from the bottom of the manufactured home to the ground within thirty (30) days of placement. This also applies to open and enclosed additions;
3. The hitch shall be removed;
4. Any open or enclosed additions to the home must match the exterior of the home including that of the skirting and requirements as outlined in Section 2 above;
5. Each manufactured home shall be supplied with electric services;
6. Each manufactured home shall be connected directly to the City water and sewer systems as approved by the Public Works Director.
7. Each manufactured home shall be anchored to the ground to resist tipping and lateral movement in the manner contemplated by the manufactured design;
8. No manufactured home shall occupy more than seventy percent (70%) of the area of the lot on which it is situated;
9. Each manufactured home shall meet or exceed the federal HUD Construction and Safety Standards.
10. Each manufactured home located in the designated flood plain must comply with Chapter 16, Section 5.0.
11. Additional requirements may be prescribed as conditions for approval when determined to be necessary to ensure protection of the neighboring property's character, compatibility with land uses, and health and safety.

**11-1902.7 PLACEMENT OF TYPE I MANUFACTURED HOMES ON LOT OUTSIDE OF DESIGNATED AREA**

Type I Manufactured Homes existing on residential lots outside the designated area defined in City Ordinance 11-1902.2 at the effective date of this ordinance, may be replaced if the following requirements are met:

- A) Access and Street Requirements:
  - 1. A minimum of two (2) off-street parking spaces shall be provided on each manufactured home lot;
- B) Other requirements:
  - 1. Manufactured home may be of single section and shall not be less than fourteen feet (14') in width as assembled on the site, as measured across the narrowest portion;
  - 2. The running gear and hitch must be removed;
  - 3. Anchored to a foundation and permanent footing as follows:
    - a. Installed per HUD regulations;
    - b. Foundation around the perimeter shall be continuous from the footing to the bottom of the home; and, constructed with poured concrete or masonry block (8"x8"x16"), unpierced except for ventilation and access.
    - c. Permanent footing around the perimeter shall be a minimum of eight inches (8") thick by sixteen inches (16") wide poured concrete with the bottom at ground level and backfilled to the top of the footing for drainage.
  - 4. Siding material of a type customarily used on site-constructed residences;
  - 5. Gabled roof with a pitch of at least 2/12; and, roofing material of a type customarily used on site-constructed residences;
  - 6. The age of the manufactured home may not exceed three (3) years from the date of manufacture;
  - 7. The replacement of the Type I Manufactured Home must be completed within sixty (60) days of removal of the existing structure; or, it may not be replaced.
  - 8. Any open or enclosed additions to the home must match the exterior of the home and comply with the anchoring and foundation requirements in Section 3 above.
- C) Other requirements:
  - 1. Comply with City Ordinances and Building Codes applicable to private dwellings.
  - 2. Each manufactured home shall meet or exceed the federal HUD Construction and Safety Standards.
  - 3. Each manufactured home located in the designated flood plain must comply with Chapter 16, Section 5.0.
  - 4. Additional requirements may be prescribed as conditions for approval when determined to be necessary to ensure protection of the neighboring property's character, compatibility with land uses, and health and safety.

**11-1903 MANUFACTURED HOME LOTS – TYPE II MANUFACTURED HOMES**

**11-1903.1 PURPOSE**

The purpose of manufactured home lots for Type II Manufactured Homes is to preserve and enhance property values in the City by allowing they be situated as a permanent residential dwelling. The principal use of land is for Type II Manufactured Homes in which individuals own their lots.

**11-1903.2 ACCESSORY USES AND STRUCTURES**

The following accessory uses and structures shall be permitted on a manufactured home lot:

- 1. Garages;

2. Accessory buildings;
3. Decks;
4. Open and enclosed additions;
5. Home occupations;
6. In home daycares;
7. Signs, real estate;
8. Signs, name and address plate; and,
9. Signs, easement and utility.

**11-1903.3 PROHIBITED USES AND STRUCTURES**

No part of the manufactured home lot shall be used for nonresidential purposes.

**11-1903.4 MINIMUM YARD REQUIREMENTS**

All yards must meet the setback requirements for residential districts as outlined in Ordinances 11-401, 11-501 and 11-601.

**11-1903.5 REGULATIONS**

- A) Comply with City Ordinances and Building Codes applicable to private dwellings.
- B) Access and Street Requirements:
  1. A minimum of two (2) off-street parking spaces shall be provided on each lot;
- C) The placement of Type II Manufactured Homes shall meet or exceed the following installation regulations:
  1. Consist of two or more sections and shall not be less than twenty feet (20') in width as assembled on site, as measured across the narrowest portion;
  2. The running gear and hitch must be removed;
  3. Anchored to a foundation and permanent footing as follows:
    - a. Installed per HUD regulations;
    - b. Foundation around the perimeter shall be continuous from the footing to the bottom of the home; and, constructed with poured concrete or masonry block (8"x8"x16"), unpierced except for ventilation and access.
    - c. Permanent footing around the perimeter shall be a minimum of eight inches (8") thick by sixteen inches (16") wide poured concrete with the bottom at ground level and backfilled to the top of the footing for drainage.
  4. Siding material of a type customarily used on site-constructed residences.
  5. Gabled roof with a pitch of at least 2/12; and, roofing material of a type customarily used on site-constructed residences.
  6. The age of the manufactured home may not exceed three (3) years from the date of manufacture.
  7. Any open or enclosed additions to the home must match the exterior of the home and comply with the anchoring and foundation requirements in Section 3 above.
- D) Other requirements:
  1. Each manufactured home shall meet or exceed the federal HUD Construction and Safety Standards.
  2. Each manufactured home located in the designated flood plain must comply with Chapter 16, Section 5.0.
  3. Additional requirements may be prescribed as conditions for approval when determined to be necessary to ensure protection of the neighboring property's character, compatibility with land uses, and health and safety.

Dated this \_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Michael Vetter, Mayor

ATTEST:

\_\_\_\_\_  
Monna Van Lint, Finance Officer

Passed First Reading: Sept. 3, 2019  
Passed Second Reading:  
Yeas: 5 Nays: 0  
(Published: Oct. 3, 2019)

Building/Flood Plain Dev. Permits:

Allen & Andrea Aaberg – sign; Mark Buchholz – sewer line repair/replacement; Mike O’Dea – foundation repair; and, Mary Romero – fence.

Motion was made by Matt, seconded by Pinney to approve the above permits as presented. Motion carried.

Airport Hangar/Apron Reconstruction Project:

Council was advised that the grant agreement has been submitted to the Federal Aviation Administration.

Motion was made by Pinney, seconded by Gartner to approve the Notice to Proceed with the construction for the above referenced projects. (For the record, a change order is pending to postpone the apron reconstruction project construction until 2020.) Motion carried with all members voting aye.

Motion was made by Pinney, seconded by Larson to approve the individual Construction Administration and Observation Engineering Services Agreement with KLJ for the above referenced projects. Motion carried with all members voting aye.

Motion was made by Larson, seconded by Pinney to approve and authorize the Mayor’s signature on the grant agreement with the SD Dept. of Transportation (DOT) for the above referenced projects per issuance of the grant based on correspondence with the SD DOT. This includes a State share of 5% or \$61,111.11. Motion carried with all members voting aye.

The hangar building preconstruction meeting was held on Aug. 27, 2019. Construction activities are anticipated to begin this week.

Departmental Reports:

Administration

Motion was made by Pinney, seconded by Matt to approve the following Resolution #2019-13 as presented. Motion carried with all members voting aye.

**RESOLUTION #2019-13  
2020 CAPITAL OUTLAY ACCUMULATIONS**

**WHEREAS**, the City Council of the City of Philip, South Dakota, has determined that improvements, equipment, land and buildings are necessary to preserve, upgrade and maintain the general fund operations of the City; and,

**WHEREAS**, the City Council of the City of Philip has determined that there are not sufficient funds within the general fund to proceed with said general fund improvements, equipment, land and buildings; and,

**WHEREAS**, the City Council of the City of Philip, the authority of SDCL 9-21-14.1, authorizes the accumulation of funds for capital outlay purposes to make general fund improvements, equipment, land and buildings; and,

**WHEREAS**, the City Council of the City of Philip acknowledges that, according to SDCL 9-21-14.2, the accumulations must be expended within sixty months from the date of resolution establishing said accumulations and any accumulated funds deemed no longer necessary shall revert to the general fund; and,

**WHEREAS**, as required by SDCL 9-21-14.1 and 9-21-14.2, City Council of the City of Philip establishes that the maximum amount of the total general fund capital outlay accumulations shall not exceed \$750,000.00; and,

**WHEREAS**, according to the standard accounting principles as established by the South Dakota Department of Legislative Audit by the direction of South Dakota Codified Law, said capital outlay accumulations shall be a part of the general fund as an assigned cash account;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Philip, South Dakota, that capital outlay accumulations in the general fund be assigned in fiscal year 2020 as follows: municipal buildings and improvements thereto \$20,000.00; street department equipment \$35,000.00; police department equipment \$10,000.00; airport equipment and improvements \$10,000; swimming pool equipment and improvements \$20,000.00; and, rubble site land and improvements \$1,000.00. Total assigned cash for 2020 is estimated at \$96,000.00.

Total general fund assigned cash account balance, including the 2020 accumulations and appropriations is therefore estimated at \$449,760.98. Total general fund accumulations, including the 2020 amounts, are estimated as follows: municipal buildings and improvements thereto \$169,800.00; street department equipment and improvements \$84,644.00; police department equipment and improvements \$34,219.00; airport equipment and improvements \$20,000.00; swimming pool equipment and improvements \$33,918.06; and, rubble site land and improvements \$107,179.92 (also includes the rubble site surcharge established on 11/03/2003).

Approved this 3<sup>rd</sup> day of September 2019.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer  
(Publish: Oct. 3, 2019)

Motion was made by Matt, seconded by Gartner to approve the second reading of the following Ordinance #2019-14. Motion carried with all members voting aye.

**ORDINANCE #2019-14  
2020 MUNICIPAL APPROPRIATIONS ORDINANCE**

Be it ordained by the City of Philip, South Dakota that the following sums be and hereby are appropriated to meet the obligations of the municipality for fiscal year 2020.

	<u>GENERAL FUND</u>	<u>CAPITAL CONST. FUND</u>
<b>410 GENERAL GOVERNMENT</b>		
411 Legislative (Pub./Const./Ins.)	\$ 108,320.00	
412 Executive/City Adm	\$ 101,450.00	
413 Elections	\$ 600.00	
414 Admin/Finance	\$ 117,840.00	
419 Public Works/Cap Building	\$ 144,340.00	
<b><u>TOTAL GENERAL GOVERNMENT</u></b>	<b><u>\$ 472,550.00</u></b>	
<b>420 PUBLIC SAFETY</b>		
420 Police Department	\$ 175,200.00	
422 Fire Department	\$ 18,000.00	
423 Code Enforcement	\$ 4,400.00	
<b><u>TOTAL PUBLIC SAFETY</u></b>	<b><u>\$ 197,600.00</u></b>	
<b>430 PUBLIC WORKS</b>		
431 Street Department	\$ 95,050.00	
Sidewalk	\$ 2,000.00	
Streetlights/Electricity	\$ 29,000.00	
Street Improv. 2nd Cent	\$ 20,000.00	
435 Airport	\$ 557,000.00	
438 Rubble Site	\$ 11,150.00	
<b><u>TOTAL PUBLIC WORKS</u></b>	<b><u>\$ 714,200.00</u></b>	
<b>440 HEALTH &amp; WELFARE</b>		
441 West Nile Virus	\$ 3,200.00	
444 Dog Kennel	\$ 150.00	
446 Ambulance	\$ 4,500.00	
<b><u>TOTAL HEALTH &amp; WELFARE</u></b>	<b><u>\$ 7,850.00</u></b>	
<b>450 CULTURE &amp; RECREATION</b>		
451 Swimming Pool	\$ 59,950.00	
452 Parks/Recreation	\$ 5,150.00	
455 Library	\$ 2,550.00	
<b><u>TOTAL CULTURE &amp; RECREATION</u></b>	<b><u>\$ 67,650.00</u></b>	
<b>460 ECONOMIC DEVELOP.</b>		
460 Economic Development	\$ 11,150.00	
<b><u>TOTAL ECONOMIC DEVELOP.</u></b>	<b><u>\$ 11,150.00</u></b>	
<b>470 DEBT SERVICE</b>		
471 Principal	\$ 30,610.00	
472 Interest	\$ 63,490.00	
<b><u>TOTAL DEBT SERVICE</u></b>	<b><u>\$ 94,100.00</u></b>	
<b>COMMITTED/CAPITAL OUTLAY ACCUMULATIONS</b>		
Ord. #6-106 2 <sup>nd</sup> Cent Committed ROW/Infrastructure	\$ 143,900.00	

Resolution #2018-17 Street	\$ 35,000.00
Resolution #2018-17 Police	\$ 10,000.00
Resolution #2018-17 Airport	\$ 10,000.00
Resolution #2018-17 Rubble Site	\$ 1,000.00
Resolution #2018-17 Swimming Pool	\$ 20,000.00
Resolution #2018-17 Gen. Fund Buildings/Improv	\$ 20,000.00
<b><u>TOTAL COMMITTED/CAPITAL OUTLAY</u></b>	<b><u>\$ 239,900.00</u></b>

<b>TOTAL APPROP. &amp; ACCUM.</b>	<b><u>\$ 1,805,000.00</u></b>	<b><u>\$ 0.00</u></b>
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**2020 MEANS OF FINANCE**

The following designates the fund or funds that money derived from the following sources are applied.

	<b>GENERAL FUND</b>	<b>CAPITAL CONST. FUND</b>
<b>UNASSIGNED CASH BALANCE</b>	<b><u>\$ -</u></b>	
<b>DESIGN. FROM LAST YR. APPROP.</b>	<b><u>\$ 45,750.00</u></b>	
<b>COMMITTED 2<sup>nd</sup> – ROW/INFRASTRUCTURE</b>	<b><u>\$ -</u></b>	
<b>ASSIGNED CASH – CAP. OUTLAY</b>	<b><u>\$ 24,300.00</u></b>	

**310 TAXES**

General Property Tax	\$ 533,225.00
All Prior Property Taxes	\$ 2,500.00
Sales Tax	\$ 520,000.00
Amusement Machine Tax	\$ 110.00
Penalty & Interest - Del. Tax	\$ 500.00
	<b><u>\$ 1,056,335.00</u></b>

**320 LICENSES & PERMITS**

Licenses & Permits	<b><u>\$ 8,450.00</u></b>
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**330 INTERGOVERNMENTAL REV.**

Intergovernmental Revenues	<b><u>\$ 507,910.00</u></b>
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**340 CHARGES FOR GOODS & SERVICES**

Charges for Goods & Services	<b><u>\$ 31,900.00</u></b>
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**350 FINES & FORFEITURES**

Fines & Forfeitures	<b><u>\$ 500.00</u></b>
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**360 MISCELLANEOUS REVENUE**

Miscellaneous Revenues	<b><u>\$ 84,610.00</u></b>
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**380 AIRPORT REVENUE**

Airport Revenues	<b><u>\$ 44,745.00</u></b>
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Sale of Fixed Assets	\$ -
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Insurance Proceeds	\$ 1,000.00
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<b>TOTAL OTHER SOURCES</b>	<b><u>\$ 1,000.00</u></b>	<b><u>\$ 0.00</u></b>
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<b>TOTAL MEANS OF FINANCE</b>	<b><u>\$ 1,805,500.00</u></b>	<b><u>\$ 0.00</u></b>
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**2020 PROPRIETARY FUNDS**

**\*WATER\***

**WATER REVENUE**

Depreciation Reserve	\$ -
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Estimated Water Revenues	\$ 301,000.00
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<b><u>TOTAL EST. WATER REVENUE</u></b>	<b><u>\$ 301,000.00</u></b>
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**WATER APPROPRIATIONS**

Water	\$ 193,230.00
Depreciation Reserve #2015-07	\$ 107,650.00
<b>TOTAL WATER APPROPRIATIONS</b>	<b>\$ 300,880.00</b>
<b>ESTIMATED WATER SURPLUS</b>	<b>\$ 120.00</b>

**\*SEWER\***

**SEWER REVENUE**

Res. Cash – Sewer Surcharge	\$ 71,630.00
Depreciation Reserve	\$ -
Estimated Sewer Revenues	\$ 151,320.00
<b>TOTAL EST. SEWER REVENUE</b>	<b>\$ 222,950.00</b>

**SEWER APPROPRIATIONS**

Sewer	\$ 158,155.00
SRF Loan Principal	\$ 26,675.00
Depreciation Reserve Res. #2015-08	\$ 38,000.00
<b>TOTAL SEWER APPROPRIATIONS</b>	<b>\$ 222,830.00</b>
<b>ESTIMATED SEWER SURPLUS</b>	<b>\$ 120.00</b>

**\*GARBAGE\***

**GARBAGE REVENUE**

Estimated Garbage Revenues	\$ 70,570.00
<b>TOTAL EST. GARBAGE REVENUE</b>	<b>\$ 70,570.00</b>

**GARBAGE APPROPRIATIONS**

Garbage	\$ 2,500.00
Garbage Contract	\$ 56,200.00
Undesignated – Rubble Site	\$ 11,750.00
<b>TOTAL GARBAGE APPROPRIATION</b>	<b>\$ 70,450.00</b>
<b>TOTAL EST. GARBAGE SURPLUS</b>	<b>\$ 120.00</b>

<b>TOTAL ENT. FUND REVENUE</b>	<b>\$ 594,520.00</b>
<b>TOTAL ENT. FUND APPROP.</b>	<b>\$ 594,160.00</b>

<b>TOTAL EST. ENTERPRISE SURPLUS</b>	<b>\$ 360.00</b>
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The Finance Officer is hereby directed and authorized to certify the following dollar amount of tax levies in this Ordinance to the Haakon County Auditor.

Dated this 3<sup>rd</sup> day of September 2019.

/s/ Michael Vetter, Mayor

ATTEST:

/s/Monna Van Lint, Finance Officer

Passed First Reading: Aug. 5, 2019  
Passed Second Reading: Sept. 3, 2019  
Yeas: 05 Nays: 00  
(Published: Aug. 15 & Oct. 3, 2019)



Airport

Council reviewed the annual inspection report completed on Aug. 7, 2019.

Police

The monthly report was reviewed.

Street

The quarterly report was reviewed.

Swimming Pool

The 2019 season report was reviewed. It was noted that attendance and revenues were down from 2018.

Water

The monthly report was reviewed and noted the water loss for the month of August 2019 at 5.03%.

Motion was made by Gartner, seconded by Pinney to approve the Water Purchase Agreement as proposed with noted changes with TransCanada Keystone Pipeline, TC Energy. Motion carried with all members voting aye. (A copy is on file in the Finance Office and will be forwarded to TransCanada by Attorney Trask.)

Sewer

Council reviewed the Surface Water Discharge Compliance Inspection report completed by SD DENR on July 18, 2019. It was noted that the only corrective action to correct the March 2016 DMR has been completed.

Training/Travel:

Chief Butler will be attending Peace Officers on Sept. 15<sup>th</sup>-17<sup>th</sup> in Huron.

PWMII Shipp will be attending Stabilization Pond Training on Oct. 3<sup>rd</sup> in Mitchell; and, taking the exam on Oct. 24<sup>th</sup> in Rapid City.

CA Smith, FO Van Lint and Chief Butler will be attending the SDML Annual Conference on Oct. 8<sup>th</sup>-11<sup>th</sup> in Aberdeen.

**Public Comments:** None.

**In Other Business:**

The Finance Office may have reduced hours between Oct. 3<sup>rd</sup> and 5<sup>th</sup> as staff will be attending the SDML Annual Conference.

The next Regular Council Meeting will be held on Wednesday, Oct. 2<sup>nd</sup> at 7:00 p.m. in the Community Rm.

With no further business to come before the Council, Mayor Vetter declared the meeting adjourned at 7:46 p.m.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Brittany Smith, City Administrator

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