

**COUNCIL PROCEEDINGS
REGULAR MEETING
OCTOBER 2, 2017**

A regular meeting of the Philip City Council was held on Monday, October 2, 2017, at 7:00 p.m. in the Community Room of the Haakon Co. Courthouse. Present were Mayor Michael Vetter, Council Members Marty Gartner, Marion Matt, Scott Pinney and Jennifer Henrie. Also present were Finance Officer Monna Van Lint, Deputy Finance Officer Brittany Smith, Public Works Director Matt Reckling, Chief of Police David Butler, Police Officer Eric Van Der Linden, Del Bartels with the Pioneer Review, Greg Arthur, Virgil and Carla Smith; and later, City Attorney Stephanie Trask.

Absent: Council Members Trisha Larson and Brit Miller.

Motion was made by Pinney, seconded by Gartner to approve the agenda as presented. Motion carried.

Motion was made by Matt, seconded by Henrie to approve the minutes of the last meeting(s) as published in The Pioneer Review and on the City's website. Motion carried.

Motion was made by Matt, seconded by Gartner to approve the payment of the bills from the appropriated funds as listed below. Motion carried.

Gross Salaries – September 29, 2017: Mayor & Council - \$4780.00; Adm. - \$3227.46; Police - \$5905.45; Street - \$6070.12; Water - \$2835.73; Sewer \$3483.99; Garbage - \$3227.47

Colonial Life	Employee Supplemental Ins. 09/17	237.08
Companion Life Ins.	Employee Vision Ins. 09/17	31.05
EFTPS	S.S., Medicare, Withholding 09/17	6537.43
NE Child Support Pay Ctr	Garnishment 09/17	659.18
SDRS	Employee Retirement 09/17	3254.65

Add'l Bills – September 2017:

Dakotacare Flex	Ded Buydown 09/17	613.58
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Shared Use Path Project:

Hills Material Co.	ADA Connection Asphalt 09/17	3025.51
Moses Building Center	ADA Connection Concrete 09/17	15.57
Petty Cash	Easement (Konst) 07/17	1.00

This Month's Bills:

Bad River Law Prof LLC	Atty/Legal Fees 09/17	285.00
Corporate Trust – US Bank Trust	SRF #4 Pay #13 10/17	11326.05
	SRF #5 Pay #13 10/17	7905.24
Dakotacare	Employee Health Ins 10/17	10018.12
Delta Dental	Employee Dental Ins 10/17	713.00
Display Sales	(19) Christmas Wreaths-Chamber 09/17	5982.00
1 st Nat'l Bank – Philip	UB Postage 09/17	128.27
Golden West Companies	Telephone 08-09/17	574.31
Haakon Co Treasurer	Office Rent 10/17	500.00
Hanson Oil Co	Fuel 08-09/17	206.47
Hills Material Co	215.75 T Chips 09/17	8069.05

Kiesler's Police Supply Inc	PD Uniforms 09/17	83.30
Midwest Radar & Equipment	PD Radar Certification 09/17	80.00
O'Connell Construction Inc	57.57 T Gravel 09/17	362.07
MG Oil Co	Fire Fuel/Supplies 08/17	122.94
Pearson, Brian	Mileage Reimb – SDWWA Conf 09/17	217.21
Petty Cash	Postage/Copies 06-09/17	25.87
Philip Hardware	Supplies 09/17	52.03
Pioneer Review	Publishing 09/17	460.30
Safety Benefits Inc	Smith/Shipp Conf Reg 10/17	130.00
Schofield Welding Co	Repairs 08/17	50.00
SD Dept. of Revenue	Sales Tax Payable 09/17	434.67
	Water Testing 08-09/17	315.00
Sew Mine Upholstery	PD Patches 09/17	10.00
Smith, Brittany	Mileage Reimb - CSDED Mtg 09/17	96.30
Smith Fire Extinguisher Service	Extinguisher/Inspections 09/17	324.60
The Philip Pit Stop	Fuel 08-09/17	46.77
Verizon Wireless	Cell Phone 08-09/17	162.36
VISA-UMB Bank	Travel/Supplies 08-09/17	447.98
Walker Refuse	377 Residential Collections 09/17	4976.40
West Central Electric	Electric 08/01-09/01/17	3749.63
WR/LJ Rural Water Systems	4,770,000 gals 09/17	5962.50
	Contract Min 09/17	2500.00
	Airport Water 09/17	42.50
	South Shop Water 09/17	22.50

Total Expenditures – 10/02/17 \$69,424.52

Old Business: None.

New Business:

Airport Improv. Projects:

Mayor Vetter advised that he is planning to have an update on the proposed amendments to the Runway Protection Zone (RPZ) easements during the November meeting.

Building/Flood Plain Dev. Permits:

Barry Knutson – sewer line replacement at 100 N. Center Ave.

Following review, motion was made by Gartner, seconded by Pinney to approve the above permit as presented contingent upon Mr. Knutson working directly with PWD Reckling during the work. It was also noted that the City will be repairing the storm sewer in this location at the same time that Mr. Knutson completes the sewer line replacement. Motion carried.

Departmental Reports:

The monthly administrative report included the following items.

Mayor Vetter reported that according to FO Van Lint, the City's auditors anticipate having the draft 2016 Annual Financial Report and Audit report completed by Oct. 6, 2017.

The quarterly police dept. report was reviewed with Chief Butler and Officer Van Der Linden.

Chief Butler presented a request to participate in the Pink Heals Tour parade being held on Oct. 5th in Watertown. He explained that he has been a tour bus driver for this organization in the past. Their mission statement is, "To provide communities a program that supports people on a personal level in partnership with the Public Safety, medical professionals and local businesses. It is a program that provides home visits to show individuals that they are loved, cherished and important to others. Pink Heals brings back the human element by celebrating people, not causes." It was noted that he will already be in Sioux Falls for the SDML Annual Conference and would like to travel to Watertown to participate in this event with his patrol car. He is willing to pay for the gas to and from Watertown.

Following, motion was made by Pinney, seconded by Gartner to authorize Chief Butler to represent the City of Philip in the Pink Heals Tour parade on Oct. 5th in Watertown. Butler will purchase the gas from Sioux Falls to Watertown and back to Sioux Falls. Motion carried.

The monthly Street Dept. report was reviewed.

Council Member Matt expressed his appreciation to the street department personnel for sweeping the streets.

PWD Reckling reported that he has been attempting to contact a contractor in the Rapid City area to paint parking stripes as previously requested. He has been unsuccessful, but will seek out other contractors and report back to the Council with his findings. He then questioned if the Council would prefer this be completed this year or next?

By general consensus of the Council, the parking stripes will be painted this year if weather allows and a contractor is available.

Reckling went on to discuss the City's 1980 John Deere 2440 tractor with the Council. This tractor was purchased in 1986 for \$11,478.00 with the mower. The tractor is currently used to pull the oil distributor and has required hydraulic repairs every few years. He noted that in visiting with Joe Woitte at Grossenburg Implement about the recent repairs needed, Woitte has proposed an option for the City to replace the tractor for about \$18,000 compared to another repair bill of \$1,000 to \$3,000.

Reckling then questioned if the Council was interested in repairing or replacing the tractor? It was noted that this is not urgent, but a decision should be made before chip sealing next year.

Discussion ensued. It was noted that the purchase of a new tractor is not included in the budget, but the street department does have sufficient reserves on hand to cover this expense. It was also recommended to obtain a quote from Kennedy Implement before proceeding with any decision.

By general consensus of the Council, Reckling shall obtain quotes from both Grossenburg and Kennedy Implement for a tractor to replace the 1980 John Deere 2440 tractor. These shall be presented to the Council for further consideration.

Council Member Gartner expressed positive comments for the chip sealing work completed this year. He then inquired about crack sealing and if this was still in the plans for this year.

Reckling confirmed that he has made initial contact with a contractor and will follow up with them. He would prefer to get this completed during the winter months when the cracks are opened up.

The monthly Water Dept. report was reviewed. The water loss for the month of September 2017 was reported at 7.70%.

Travel Requests:

Motion was made by Matt, seconded by Gartner to authorize Gen. Maint. Pearson's attendance at the Water Operator Compliance Training, Oct. 23rd - 24th in Deadwood. Motion carried.

Motion was made by Gartner, seconded by Pinney to authorize DFO Smith and Gen. Maint. Shipp's attendance at the Safety & Loss Control Conference, Nov. 8th - 9th in Mitchell. Motion carried.

Public Comments:

Mayor Vetter reported that he was contacted by Mandie Menzel, Philip High School Principal, regarding the upcoming regional volleyball game that will be held in Philip on Halloween. Menzel has inquired about the possibility of moving trick or treating to another evening to promote more attendance at the game. In addition, there will be extra traffic in Philip that evening and there could be some safety concerns.

Discussion ensued. It was questioned if it would be necessary to change the trick or treating date as well as if the City has authority to do so. In addition, the younger kids are known for going out early in the evening while some residents leave their treats on the front porch if they are not home. A concern for getting the word out about this could be challenging.

Council Member Henrie then suggested the idea of promoting an early evening of trick or treating. She is willing to include a statement in the Nursing Home's Halloween party advertisement that will encourage children to start trick or treating immediately following the party.

Following discussion, it was recommended to encourage early trick or treating. This will be shared with the Community Evangelical Free Church that also hosts a community Halloween party. DFO Smith will also post a notice on the City's website as well as in the "Refrigerator Door" section of *The Pioneer Review*.

At 7:18 p.m., motion was made by Matt, seconded by Gartner to enter into executive session per SDCL 1-25-2(3) for legal matters. Attorney Trask and DFO Smith were requested in the session. Motion carried.

At 7:31 p.m., motion was made by Henrie, seconded by Pinney to come out of executive session with the following action:

Motion was made by Gartner, seconded by Pinney to authorize Attorney Trask to pursue a court ordered judgement against the following real property: Lots 7 & 8, Block 1, Patterson's Addition, City of Philip, SD. Said property has been and continuous to be in violation of various City Nuisance Ordinances. Motion carried with all members voting aye.

In Other Business:

The Rubble Site hours will change to the winter schedule on Nov. 1st, 2017.

The next Regular Council Meeting will be held on Monday, Nov. 6th at 7:00 p.m. in the Community Rm.

With no further business to come before the Council, Mayor Vetter declared the meeting adjourned at 7:32 p.m.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Brittany Smith, Deputy Finance Officer

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