

**COUNCIL PROCEEDINGS
REGULAR MEETING
March 4, 2019**

A regular meeting of the Philip City Council was held on Monday, March 4, 2019, at 7:00 p.m. in the Community Room of the Haakon Co. Courthouse. Present were Mayor Michael Vetter, Council Members Trisha Larson, Marion Matt, Marty Gartner, Scott Pinney and Terri Pelle. Also present were City Administrator Brittany Smith, Finance Officer Monna Van Lint, Public Works Director Matt Reckling, Chief of Police David Butler, City Attorney Stephanie Trask; and later, Police Officer Ben Buls and Greg Arthur.

Absent: Council Member Brit Miller.

Motion was made by Pinney, seconded by Matt to approve the agenda as presented. Motion carried.

Motion was made by Pinney, seconded by Matt to approve the minutes of the last meeting(s) as published in The Pioneer Review and on the City's website. Motion carried.

Motion was then made by Matt, seconded by Gartner to approve the payment of the bills from the appropriated funds as listed below. Motion carried.

Gross Salaries – Feb. 28, 2019: Admin - \$3658.45; Finance - \$3393.86; Police - \$5957.46; Water - \$13353.58

Colonial Life	Employee Supplemental Ins 3/19	196.60
Credit Collections Bureau	Garnishment 3/19	103.58
EFTPS	SS/Medicare/Withholding 3/19	5828.67
NE Child Support Pay Ctr	Garnishment 3/19	659.18
SDRS	Employee Retirement 3/19	3452.83

Airport Hangar/Apron Design Project:

KLJ Inc	Design Eng thru 2/11/19	28563.35
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This Month's Bills:

Accredited Security	Tasers/Cartridges 2/19	1277.95
Apple Inc	(8) iPads/Apple Care 2/19	2864.00
Bad River Law Prof LLC	Atty/Legal Fees 2/19	331.70
Cenex Harvest States	Fuel/LP 2/19	2938.46
Core & Main LP	Water Resale 2/19	222.60
D&T Auto Parts	MB/ST Supplies 2/19	139.81
Dawson, Linda	Cust Deposit Refund 3/19	100.00
Delta Dental	Dental Ins 2/19	776.90
Digital-Ally	PD Cameras (car/body) 2/19	10495.00
Directorpoint	Software Dues 2019	1912.50
1 st Nat'l Bank – Philip	UB Postage 2/19	129.64
Golden West Telecom	Telephone/Internet 1-2/19	587.86
Haakon Co Treasurer	Office Rent 3/19	500.00
Hanson Oil	Fuel/LP 1-2/19	1396.52
Health Pool of SD	Health Ins 2/19	10323.88
Hoag Diesel Service	'94 Ford Truck Repairs 2/19	129.44
Holiday Inn Express	SDML Legis Room 2/19	121.99

Howell Munitions & Tech Inc	PD Supplies 2/19	123.17
Lurz Plumbing	W Repairs 2/19	235.70
MG Oil Co	Fuel 1/19	502.49
Morrison's Pit Stop	Tire Repairs 2/19	124.99
Moses Building Center	W Supplies 2/19	14.99
NASASP	FD Dues 2019	39.00
Office Depot	FO Supplies 2/19	64.90
Optilegra	Vision Ins 2/19	95.70
Philip Hardware	PD/ST/W Supplies 2/19	22.96
Philip Health Services	Testing/Physical 2/19	59.00
Pioneer Review	Publishing 2/19	301.66
Ponderosa Screen Printing	Logo Set Up Fee 2/19	30.00
Sanford Laboratories	Testing 2/19	41.00
SD City Management Assoc	Adm Conf Reg 3/19	50.00
SD Dept. of Revenue	Sales Tax Payable 2/19	393.41
	Water Testing 2/19	15.00
SD Municipal League	District Mtg Reg 3/19	234.00
Smith, Brittany	Mileage Reimb 2/19	92.02
USTI	Annual Maint Fees 2019	3446.29
	UB Cardstock 2/19	236.00
Verizon Wireless	Cell Phone 1-2/19	109.86
VISA – UMB Bank	Supplies/Uniforms/Travel 1-2/19	617.29
Walker Refuse	366 Residential Collections 2/19	4831.20
West Central Electric	Electric 12/28/18-1/28/19	3300.67
WR/LJ Rural Water Systems	3,309,000 gals 2/19	4136.25
	Contract Min. 2/19	2500.00
	Airport Water 2/19	40.00
	South Shop Water 2/19	20.00
White, Timothy/Leslie	Cust Deposit Refund 3/19	100.00
Wohlenberg Ritzman & Co LLC	2017 Audit (Final) 2/19	9400.00
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Total Expenditures – 3/4/19		\$93,989.15

Old Business:

Motion was then made by Gartner, seconded by Pinney to approve the second reading of the following Ordinance #2019-03. Motion carried with all members voting aye.

**ORDINANCE #2019-03
2019 SUPPLEMENTAL APPROPRIATIONS ORDINANCE
PHILIP AREA AARP/RTA – STREET LIGHT POLE BANNERS**

WHEREAS, the City of Philip, South Dakota, will act on behalf of and as the fiscal agent for the Philip Area AARP/RTA who has recently been awarded grant funds from the Philip Area Community Foundation to purchase welcome banners for the street light poles in Philip; and,

WHEREAS, the City of Philip, did not anticipate this responsibility when preparing the 2019 Municipal Appropriations budget;

NOW, THEREFORE, BE IT ORDAINED, that the following Supplemental Appropriations Ordinance be and hereby is adopted in order to recognize the grant fund revenue and expenses that will be forthcoming for the Philip Area AARP/RTA banner project.

	<u>GENERAL FUND</u>
46500 ECONOMIC DEVELOPMENT	
42600 Supplies – City Promotion	\$ 3,840.00
<u>TOTAL ECONOMIC DEVELOPMENT</u>	<u>\$ 3,840.00</u>
<u>TOTAL APPROP. & ACCUM.</u>	<u>\$ 3,840.00</u>

MEANS OF FINANCE

The following designates the fund or funds that money derived from the following sources is applied to.

	<u>GENERAL FUND</u>
36700 CONTRIBUTIONS/DONATIONS	
36700 Contributions & Donations	\$ 3,840.00
<u>TOTAL CONTRIBUTIONS/DONATIONS</u>	<u>\$ 3,840.00</u>
<u>TOTAL MEANS OF FINANCE</u>	<u>\$ 3,840.00</u>

Dated this 4th day of March 2019.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer

Passed First Reading: Feb. 4, 2019
Passed Second Reading: Mar. 4, 2019
Yeas: 5 Nays: 0
(Published: Feb. 14 & Mar. 14, 2019)

New Business:

Mayor Vetter read the following quotes received for rubble site pest control services.
 Ingram Pest Service, Inc. – \$65.00 per quarter
 Dakota Hills Pest Service - \$65.00 per quarter

It was noted that Ingram Pest Service is the current contractor.

Motion was made by Matt, seconded by Gartner to approve the quote from Ingram Pest Service, Inc. for rubble site pest control service through Apr. 30, 2022, at a cost of \$65.00 per quarter. Motion carried with all members voting aye.

Southwest Philip Improv. Project:

Council reviewed an updated cost estimate to extend the project construction on the east side of Philip Ave. from the south end of the alley to Pine St. It was noted that the Thorstad Companies has requested additional conditions to complete the work—resulting in an updated price of \$31,964.85 (increase of \$10,269.13). The engineers have also pointed out that the existing sewer in this area is clay pipe and may need to be replaced in the near future. In turn, these improvements may also need to be redone at that time.

Following, motion was made by Matt, seconded by Pinney to reject the additional work as proposed above. Motion carried with all members voting aye.

The 2019 preconstruction meeting will be held on Thursday, Mar. 14th at 5:00 p.m. in the Philip Ambulance Building meeting room.

Pine St. Overlay:

Council went on to review an updated quote from Thorstad Companies to complete the proposed overlay options on Pine St. through their existing contract for the Southwest Philip and Sunshine Dr. project.

- #1 – Pine St. from Stanley Ave. to Henry Ave. - \$54,340.00
- #2 – Pine St. from Stanley Ave. to US Hwy 14 - \$93,860.00

The above quotes reflect a cost of \$98.80 per ton for the asphalt. This is considerably lower than the quote received back in September 2018. It is also minimally more than the quote received from Western Construction, but includes all costs to complete the work (i.e. mobilization).

Discussion ensued. It was mentioned that the according to the engineers, this is an “economic opportunity” as oil prices have increased and a recent contract for asphalt was awarded in Presho at \$120.00 per ton. Funding to complete the work is also available.

Following, motion was made by Matt, seconded by Gartner to accent the above Option #2 as presented by Thorstad Companies. Motion carried with all members voting aye.

Airport Improvement Projects:

Motion was made by Gartner, seconded by Matt to approve the Agency Agreement with the State of SD Department of Transportation and authorize the Mayor’s signature thereon. Motion carried.

The airport committee will meet on Mar. 28th at 5:00 pm to review the preliminary design plans for the hangar building and apron reconstruction project.

Council went on to review proposed amendments to City Ordinances as they relate to the planting and maintenance of trees on public and private property.

Following review, motion was made by Pinney, seconded by Matt to approve the first reading of the following Ordinance #2019-04. Motion carried with all members voting aye.

**ORDINANCE #2019-04
AN ORDINANCE AMENDING AND ESTABLISHING SECTIONS IN CHAPTER THREE (3),
PUBLIC PLACES, OF THE REVISED ORDINANCES OF THE CITY OF PHILIP, SOUTH
DAKOTA**

BE IT ORDAINED by the City Council of the City of Philip, South Dakota, that section 303 of Chapter 3 of the revised ordinances of the City of Philip, be amended and established to read as follows.

3-303 MUNICIPAL TREES

The City Council shall have the authority and jurisdiction to regulate the planting, maintenance and removal of trees along public streets and other publicly owned property such as parks and boulevards to insure the public safety and preserve the aesthetics of such public sites. The City Council shall have the authority to determine the type and kind of trees to be planted upon municipal streets, public rights of ways or in parks.

3-303.1 PERMISSION TO PLANT AND MAINTAIN

No person shall plant, spray, fertilize, preserve, prune, remove, cut above ground, or otherwise disturb any tree on any street or municipally owned property without first receiving permission from the City Council or Public Works Director.

- a) Certain species of trees shall not be planted in the street and alley public right of way for any of the following reasons: high susceptibility to disease, production of large or messy fruit, and growth habit.
- b) Recommended municipal trees are as follows: Redmond Linden; Discovery Elm; Hackberry; Northern Acclaim Honeylocust; Stately Manor Coffeetree (pod-less only); Bur Oak; Heritage Oak; and, Prairie Stature Oak.
- c) Trees planted in the public right of ways shall comply with the following distance requirements.
 1. Distance for planting trees in a relation to a street or alley are as follows:
 - a. No tree shall be planted where the distance between any two man-made improvements, such as curb and sidewalk, is less than nine feet (9'); and, trees shall be planted five feet (5') from the back of curb when two man-made improvements exist.
 - b. Trees shall be planted a minimum of ten feet (10') from the back of curb when no other improvements exist.
 - c. Trees shall be planted twelve feet (12') from the outer edge of a street or alley when a curb does not exist.
- d) No tree shall be planted or permitted to grow so close to any curb, sidewalk or public structure or improvement, such that it interferes with vehicular traffic or parking, pedestrian movement along the walkway or such that it touches or crowds the public structure or improvement.
- e) No tree shall be planted within fifty feet (50') of the center of any intersection.
- f) No tree shall be planted within ten feet (10') of any fireplug or water hydrant.
- g) No tree shall be planted so that its natural growth will eventually interfere with any above ground utility wire.
- h) No tree shall be planted within five feet (5') of any underground water, sewer or other utility line.

3-303.2 RESPONSIBILITIES

- a) The care, maintenance, pruning and removal of municipal trees, after the planting thereof has been planted according to the guidelines set herein, shall continue to be the responsibility of the private property owner or his/her successor who planted the tree. While the city has jurisdiction over municipal trees, the cost of planting, care, pruning, removal and the like is the responsibility of the private property owner.
- b) Every private owner of every tree adjacent to or in close proximity with a street light, electrical line, sewer or water pipe or other utility line or pipe, shall keep said tree in proper shape and condition, and shall when necessary, prune or remove the same, at his/her expense, in proper manner, so that tree does not interfere with or hinder normal usage of said street, sidewalk, area, utility, etc., or block any light from any such street light. The minimum clearance of any overhanging portion thereof shall be eight feet (8') above any sidewalk; and, sixteen feet (16') above any street or alley.

- c) The City shall also maintain the right to prune, trim, or remove trees, plants and shrubs within the public right of ways of all streets, alleys, boulevards and land as may be necessary to eliminate traffic hazards, insure public safety, and to prevent any injury to sewer and water infrastructure or other public improvements.

3-303.3 ABUSE OF TREES

Unless otherwise specifically authorized by the City Council, no person shall intentionally damage, put, carve, transplant, or remove any tree; attach any rope, wire, nails, advertising posters, or other contrivance to any tree, allow any gaseous liquid or solid substance which is harmful to such tree to come in contact with them; or set fire or permit to set fire to burn when such fire or the heat thereof will injure any portion of any tree on any publicly owned property.

3-303.4 PERMISSION TO EXCAVATE

All trees on any street or other publicly owned property near any excavation or construction of any building or structure, or street work, shall be guarded with a good substantial fence, frame or box, and all building material, dirt or other debris shall be kept outside such barrier. No person shall excavate any ditches, tunnels, trenches, or lay any drive within a radius of ten (10) feet from any public tree without first obtaining permission from the City Council.

Dated this ___ day of _____ 2019.

Michael Vetter, Mayor

ATTEST:

Monna Van Lint, Finance Officer

First Reading: Mar. 4, 2019

Second Reading:

Yeas: Nays:

(Published: Mar. 14, 2019)

Motion was then made by Matt, seconded by Gartner to approve the first reading of the following Ordinance #2019-05. Motion carried with all members voting aye.

**ORDINANCE #2019-05
AN ORDINANCE AMENDING SECTIONS IN CHAPTER SEVEN (7), STREETS AND
SIDEWALKS, OF THE REVISED ORDINANCES OF THE CITY OF PHILIP, SOUTH
DAKOTA**

BE IT ORDAINED by the City Council of the City of Philip, South Dakota, that section 101, 106 and 107 of Chapter 7 of the revised ordinances of the City of Philip, be amended and established to read as follows.

7-101 DEFINITIONS

- a) Public Property or Area – All lands and real property owned by the City of Philip, South Dakota, including areas dedicated to the City for public use such as parks, streets, alleys, boulevards, etc.

- b) Boulevard – That area of public or publicly dedicated property included within the definition of “Public Property or Area” commonly found between the street and platted public right-of-way which in some instances is the inner edge of the sidewalk. In areas where there are curbs, it is defined as the platted public right-of-way from the back of the curb to the property line or the inner edge of the sidewalk. In areas without curbs, it is defined as the platted public right-of-way from the street to the property line or the inner edge of the sidewalk. (Refer to Ord. #7-101(d) for definition of edge.) When used herein, the term shall include all such property whether a sidewalk exists or not.
- c) Private Property – All property not constituting public property.
- d) Edge – The term “outer edge” shall be construed to be the edge nearest to the center of the street or alley, and the term “inner edge” shall be the edge furthest from the center of the street or alley.

7-105.1.1 CLEARANCE OF OVERHANGING PROJECTIONS OVER STREETS AND SIDEWALKS

Minimum clearance of overhanging projections over streets and sidewalks within the city shall be maintained. Sidewalk awnings and canopies shall have a minimum clearance of eight (08) feet. All signs shall have a clearance of ten (10) feet above the sidewalk and shall not extend beyond the outer edge of the sidewalk. For overhanging trees refer to Ordinance #3-303.2 (b). All other overhanging projections shall have a minimum clearance of ten (10) feet above the sidewalk and sixteen (16) feet above the streets.

7-106 PLANTING AND MAINTENANCE OF TREES, SHRUBS AND BUSHES

The planting and maintenance of trees, shrubs and/or bushes on any private property within the boundaries of the City of Philip, South Dakota shall meet the following requirements:

7-106.1 PLANTING

- a) Trees, shrubs and/or bushes must be planted at least three (03) feet from the property line on the side and rear yards when there is no street or alley abutting said property line. Refer to Ordinance #3-303 for planting regulations abutting public rights of way (streets, alleys, boulevards, etc.).
- b) All trees, shrubs and/or bushes must be planted at least ten feet (10’) from any fireplug or water hydrant.
- c) No trees, shrubs and/or bushes shall be planted so that its natural growth will eventually interfere with any above ground utility wire.
- d) No trees, shrubs and/or bushes shall be planted within five feet (5’) of any underground water, sewer or other utility line.

7-106.2 MAINTENANCE

- a) All trees, shrubs and/or bushes that have been identified as dead, diseased, broken, decaying or otherwise containing dangerous limbs and branches which pose a potential health hazard of danger to the public must be removed.
- b) All trees, shrubs and/or bushes within the City limits of the City of Philip, South Dakota must be maintained at a height and in an area where such plant will not obstruct a clear vision of intersecting roadways or otherwise constitute a traffic hazard. (Cross reference 3-303.2)

7-106.3.1 PROPERTY OWNER AND/OR OCCUPANTS RESPONSIBILITIES

- a) Every owner and/or occupant of property within the City of Philip, South Dakota, shall be responsible for the proper maintenance, care and pruning of all trees as defined in Ordinance #7-107.2 on their respective properties and when necessary, the removal of dead, diseased or otherwise dangerous trees or parts thereof.
- b) The City and its representatives shall have the jurisdiction and authority to identify any trees, shrubs and/or bushes in violation of any of the provisions of Ordinance #7-107.2 and notify the property owner in writing of said violation of ordinance. The property owner will be given a minimum of thirty (30) days to correct the violation by pruning, trimming or removing the tree, shrub and/or bush. If the problem is not corrected within the thirty (30) day time frame, the City will have the violation corrected at the property owner's expense. (Cross reference Ordinance 3-303.2)

7-107 RESERVED

Dated this ____ day of _____ 2019.

Michael Vetter, Mayor

ATTEST:

Monna Van Lint, Finance Officer

First Reading: Mar. 4, 2019
Second Reading:
Yeas: Nays:
(Published: Mar. 14, 2019)

At 7:15 p.m., as previously advertised, a public hearing was held on a variance application filed by Jason and Christy Harry for property legally described as Lots 8, 9 & 10, Block 5, Highland Addition, City of Philip, Haakon County, SD.

Application has been made to waive the sidewalk requirements outlined in City Ordinance #7-403.1, Sidewalks for New Residential or New Commercial Construction, on the south side of the property, abutting Hone Street.

Application has been made to waive the concrete/concrete block foundation requirements outlined in City Ordinance #11-1914 and 11-1916(a), Trailer Coach Placements. In turn, piers will be installed per HUD foundation requirements.

Various comments were voiced for and against the requested variance to City Ordinance #11-1914 and 11-1916(a). Concerns for granting the variance ranged from that of the skirting—now and in the future; the potential reduction in adjoining property values as well as the numerous other manufactured/modular homes that have been required to install a concrete/concrete block foundation. The positive remarks for granting the variance noted that the concrete block only serves a visual purpose--does not provide any stability to the home; and, the new home will be installed per HUD foundation requirements. It was also mentioned that the additional costs to install the concrete/concrete block foundation may be a deterrent for new housing in the community.

Discussion then ensued regarding the City’s adopted ordinances for manufactured and modular homes. For instance, some communities in SD allow manufactured home on residential lots while others only allow them in licensed trailer parks. In addition, the regulations vary as far as the foundations and permit process.

Following a lengthy discussion, motion was made by Matt, seconded by Gartner to approve the requested variance to City Ordinance #7-403.1 as presented above. Motion carried with all members voting aye.

Motion was then made by Gartner, seconded by Larson to deny the requested variance to City Ordinance #11-1914 and 11-1916(a) as presented above. Motion carried 4 to 1. Voting aye: Gartner, Larson, Matt and Pinney. Voting nay: Pelle.

In addition, the Council will discuss the ordinances relative to manufactured and modular homes further during the Apr. 1st meeting. A public notice will be published to encourage residents to attend the meeting and provide input on this matter.

Building/Flood Plain Dev. Permits:

Jason & Christy Harry –26’8” x 76’ manufactured home with steps/decks at each entrance; new water and sewer connections to the home.

Motion was made by Matt, seconded by Gartner to approve the above permit as presented on the condition that the home is installed in compliance with the currently adopted City Ordinances. Motion carried.

The following L/P Propane bids received this month are as follows. Due to the tied bids, propane was purchased from Hanson Oil on Feb. 8; and, Midwest Cooperatives on Feb. 21, 2019.

	<u>Feb. 8, 2019</u>	<u>Feb. 21, 2019</u>
Hansen Oil Company	\$1.30/gal.	\$1.30/gal.
Midwest Cooperatives	\$1.30/gal.	\$1.30/gal.

Departmental Reports:

Administration

Council reviewed the City's year-to-date revenues and expenditures; investment report which includes the City's Cash Management Account balances and interest revenue; and, sales tax revenues through Feb. 28th were reported at \$108,911.31.

Council then reviewed the City's Depository Disclosure for the account balances ending Dec. 31, 2018, as follows.

**DEPOSITORY DISCLOSURE - CITY OF PHILIP, SD
FIRST NATIONAL BANK OF PHILIP, SOUTH DAKOTA**

	December 31, 2017	December 31, 2018
GENERAL		
Checking Account	\$2,434.43	\$866.15
Petty Cash (Finance Office)	\$50.00	\$50.00
Savings/Cash Mgmt Acct.	\$1,347,797.05	\$1,543,525.72

Committed Cash - 2nd Penny	\$411,111.55	\$498,711.55
Assigned Cash	\$281,591.06	\$324,081.06
Assigned Cash - Rubble Site	\$89,011.92	\$95,051.92
	\$2,131,996.01	\$2,462,286.40
WATER		
Checking Account	\$115.32	\$27.97
Savings/Cash Mgmt Acct.	\$170,204.87	\$203,290.33
Assigned - Depreciation Reserve	\$201,893.00	\$271,239.97
	\$372,213.19	\$474,558.27
SEWER		
Checking Account	\$60.80	\$22.51
Savings/Cash Mgmt Acct.	\$101,968.24	\$75,195.71
Assigned - Depreciation Reserve	\$182,150.00	\$244,550.00
Restricted Cash – Surcharge - WW SRF	\$203,412.99	\$180,035.23
Restricted Cash – Surcharge - SW SRF	\$0.00	\$18,351.20
Restricted Cash - Sewer Revenue Bond	\$0.00	\$32,000.00
	\$487,592.03	\$550,154.65
GARBAGE		
Checking Account	\$46.28	\$7.70
Savings/Cash Mgmt Acct.	\$41,305.19	\$42,168.44
Undesignated - Rubble Site	\$37,300.00	\$40,095.00
	\$78,651.47	\$82,271.14
CAPITAL PROJECT		
Checking Account	\$0.00	\$0.00
Savings/Cash Mgmt Acct.	\$0.00	-\$79,447.62
	\$0.00	-\$79,447.62
Total Checking	\$2,656.83	\$924.33
Total Petty Cash	\$50.00	\$50.00
Total Savings/Cash Mgmt. Acct.	\$1,661,275.35	\$1,784,732.58
Total Commit/Assign/Rest/Deprec/Undesig.	\$1,406,470.52	\$1,704,115.93
Total Cash	\$3,070,452.70	\$3,489,822.84

Motion was made by Matt, seconded by Pinney to approve the 2017 audited financial statements. For the record, the SD Dept. of Legislative Audit has also accepted the audit report. Motion carried with all members voting aye.

Airport

The fuel revenues through the end of Jan. 2018 were reported at \$108.40.

Police Department

Motion was made by Matt, seconded by Gartner to approve the second reading of the following Ordinance #2019-02. Motion carried with all members voting aye.

ORDINANCE #2019-02

**2019 SUPPLEMENTAL APPROPRIATIONS ORDINANCE
POLICE DEPARTMENT – PERSONAL PROTECTIVE EQUIPMENT**

WHEREAS, the City of Philip, South Dakota, is the recipient of a donation from TransCanada to purchase personal protective equipment including that of body and dash cameras for the Police Department; and,

WHEREAS, the City of Philip did not anticipate this needed equipment and its costs along with the donation from TransCanada when preparing the fiscal year 2019 appropriations.

NOW, THEREFORE, BE IT ORDAINED, that the following Supplemental Appropriations Ordinance be and hereby is adopted in order to recognize the revenues and expenses that will be forthcoming for the Police Department’s body and dash cameras.

	<u>GENERAL FUND</u>
42100 POLICE DEPT	
43400 Mach & Equip – Cap	\$ 11,500.00
<u>TOTAL POLICE DEPARTMENT</u>	<u>\$ 11,500.00</u>
<u>TOTAL APPROP. & ACCUM.</u>	<u>\$ 11,500.00</u>

MEANS OF FINANCE

The following designates the fund or funds that money derived from the following sources is applied to.

	<u>GENERAL FUND</u>
36700 CONTRIBUTIONS/DONATIONS	
36700 Contributions & Donations	\$ 10,000.00
<u>TOTAL CONTRIBUTIONS/DONATIONS</u>	<u>\$ 10,000.00</u>
CMA ASSIGNED – POLICE EQUIPMENT	
10430 Police Equipment	\$ 1,500.00
<u>TOTAL ASSIGNED</u>	<u>\$ 1,500.00</u>
<u>TOTAL MEANS OF FINANCE</u>	<u>\$ 11,500.00</u>

Dated this 4th day of March 2019.

/s/ Michael Vetter, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer

Passed First Reading: Feb. 4, 2019
Passed Second Reading: Mar. 4, 2019
Yeas: 5 Nays: 0
(Published: Feb. 14 & Mar. 14, 2019)

Chief Butler provided an update on evidence storage options. He reported that the quote obtained from Schofield Welding was considerably higher than anticipated. Therefore, he is looking at different options and will keep the Council updated.

Motion was made by Gartner, seconded by Pinney to authorize submitting a grant application to TransCanada for an amplifier to improve State Radio reception in town. (For the record, this is in addition to the application submitted to Homeland Security.) Motion carried.

Council was advised that Officer Buls will begin law enforcement certification training on Mar. 11, 2019.

Recreation

Motion was made by Matt, seconded by Gartner to insure the HCYW Kiddie Park equipment and buildings. The cost to add these items to the City's insurance policy is approximately \$450 per year. Motion carried.

Motion was made by Gartner, seconded by Matt to authorize city personnel and equipment to assist with the hot water pond cleanup improvements and dock replacement. Motion carried.

Street Dept.

The monthly report was reviewed.

Swimming Pool

Motion was made by Pinney, seconded by Larson to authorize advertising for a Pool Manager, Lifeguards, WSI and Water Aerobics Instructor for the 2019 season. Motion carried.

Water Dept.

The report noted another month of a higher rate of water loss--17.33% for the month of February. City personnel have repaired one water leak and will continue attempting to identify any more.

Training/Travel:

Mayor, Council and staff will be attending the SDML District 8 Meeting on Apr. 2nd in Murdo.

CA Smith will be attending the SD City Management Association Conference on Apr. 10-11th in Pierre.

By general consensus of the Council, one of the two days declared by Governor Noem as administrative leave for the Easter Holiday will be granted to City employees. The employees shall advise CA Smith of their decision to observe either Apr. 19 or 22, 2019.

Public Comments:

None.

In Other Business:

Mayor Vetter has declared Mar. 13th as Youth Agriculture Day in the City.

The municipal election scheduled for Apr. 9th has been cancelled. The following petitions have been filed without opposition: Ward I – Scott Pinney; Ward II – Marion Matt; and, Ward III – Terri Pelle.

Council will meet in special session on Mar. 18th at 4:00 p.m. in the Commissioner's Room to sit as Board of Equalization.

A public information meeting for the Sign and Delineation Project will be held on Mar. 18th at 5:00 p.m. in the Commissioner's Room.

The next regular meeting will be held on Monday, Apr. 1st at 7:00 p.m. in the Community Room of the Haakon Co. Courthouse.

With no further business to come before the Council, Mayor Vetter declared the meeting adjourned at 8:13 p.m.

Michael Vetter, Mayor

ATTEST:

Brittany Smith, City Administrator

(Published once on March 14, 2019, at approximate cost of \$_____)