CITY OF PHILIP COUNCIL PROCEEDINGS
REGULAR MEETING
JUNE 1, 2026

A regular meeting of the Philip City Council was held on Thursday, June 1, 2026, at 7:00 p.m. in the Community Room of the Haakon Co. Courthouse. Present were Mayor Marion Matt, Council Members Marty Gartner, Terri Pelle, Greg Arthur, and Scott Pinney. Also, present were City Administrator Brittany Smith, Finance Officer Monna Van Lint, Community Development Director Doreen Vetter, Public Works Director Matt Reckling, Chief of Police Ben Buls, Police Officer AJ Bartlett and City Attorney Stephanie Trask.

Absent: Council Members Beau Ravellette and Tiana Weber.

The meeting was opened with the Pledge of Allegiance.

Motion was made by Pelle, seconded by Arthur to approve the agenda as presented. Motion carried.

Motion was made by Pinney, seconded by Gartner to approve the minutes of the last meeting as published. Motion carried.

Motion was made by Pelle, seconded by Arthur to approve the payment of the bills from the appropriated funds as listed below. Motion carried.

Gross Salaries – May 29, 2026: Admin - $5964.17; Finance - $4506.66; Police - $9625.00; Rubble Site - $370.50; Econ Develop - $704.00; Sewer - $14039.97

Colonial Life	Employee Supplemental Ins 5/26	88.65
Credit Collections Bureau	Garnishment 5/26	200.86
EFTPS	SS/MC/WH 5/26	7683.45
SDRS	Employee Retirement 5/26	4481.30
SDSRP	Sup Retirement 5/26	100.00
Add'l Bills – May 2026:		
Diamond Building Products, LLC	Billboard Sign Install 5/26	4591.85
ACH Payments:		
Century Business Products	Copier Maint 4-5/26	69.08
Delta Dental	Dental Ins 6/26	884.80
Delta Vision	Vision Ins 6/26	218.32
World Fuel Services/Ascent	AIR Fuel Fee 6/26	30.00
WR/LJ Rural Water Systems	3,716,000 gals 5/26	5759.80
	Contract Min. 5/26	2500.00
	AIR Water 5/26	40.00
	South Shop Water 5/26	22.70
Airport Improvement Projects:		
Helms & Assoc.	AMP/ALP Eng 5/16/26	23915.31
Improvement Projects:		
McQuirk Ditching Inc	Stewart/Elm Hydrant Install 5/26	770.41

Regular Bills:

4E Foods	Pool Supplies/Resale 5/26	334.67
Associated Supply Company Inc	Pool Chemical 5/26	8572.84
Bad River Law Prof LLC	Legal/Atty 4-5/26	916.00
Brant's Electric LLC	Siren/Pool Repairs 5/26	507.91
CHS River Plains	Supplies 4/26	125.00
Gartner, Coddy	Billboard Lift Use 5/26	510.00
Haakon Co Treasurer	Office Rent 6/26	500.00
	'26 Global Sweeper Title/Plate Fees	19.00
Haakon School District 27-1	Open Gym Approp 2026	750.00
Hanson Oil	Fuel/LP/Supplies 5/26	1730.59
Health Pool of SD	Health Ins 4/26	14159.43
Kennedy Implement	Supplies/Repairs 4-5/26	227.76
Kieffer Sanitation	380 Residential Collections 5/26	9500.00
	RS Rolloff 4/26	604.80
Madison Nat'l Life Ins	Life Ins 6/26	37.50
McQuirk Ditching Inc	Pool Maint 5/26	229.59
Mid-American Research Chemical	Supplies 5/26	364.75
Northwest Pipe Fittings Inc	Mat for Resale 5/26	1364.93
Philip Geo-Thermal	Fire Dues 2026	1004.46
Philip Hardware	Supplies/Tools/Improv/Repairs 5/26	1372.61
Philip Health Services Inc	Emp Health 5/26	231.00
Philip Motor Inc	Dodge Repairs 5/26	750.70
Philip Standard	Fuel/Repairs 4/26	744.33
Philip Volunteer Fire Dept	Fireworks Approp 2026	300.00
Pioneer Review	Publishing 4/26	945.58
Qualified Presort Service LLC	Billing/Postage 5/26	335.92
SD DANR	CL 2023L-106 (Payoff) 6/26	53919.42
	Drinking Water Fee 2026	600.00
SD Dept of Revenue	Sales Tax Payable 5/26	1045.87
	Water Testing 5/26	20.00
SD State Plumbing Commission	Reckling License 2026	235.00
The Lodge at Deadwood	Bartlett Conf Room 5/26	190.00
The Philip Pit Stop	Fuel 4-5/26	483.90
Tiger's Fire Extinguisher Inc	Supplies/Services 5/26	581.00
US Bank		5137.39
Amazon	Supplies 4/26 115.38	
AT&T	Cell Phone 4/26 293.78	
Golden West	Telephone/Internet 5/26 516.36	
Microsoft Office	FO/PD 365 5/26 63.76	
Trav's Outfitters	ST Uni 5/26 206.01	
Travel	Meals 5/26 40.28	
Verizon	W AMR 5/26 80.02	
Warne Chemical	Supplies 5/26 143.65	
West Central Electric	Electric 3/26 3664.03	
UPS	Supplies 5/26 14.12	
West Central Electric	Billboard Signposts/Assist 5/26	3377.47
Wohlenberg Ritzman & Co	FY2025 Annual Report Prep	4100.00

Total Expenditures – 06/01/26	$150,039.84

Old Business:

Noise Signage

Council revisited the installation of noise ordinance signage that was approved during the May council meeting. It was reported that following review with the SD Dept. of Transportation, the signage language allowed along state and federal highways per MUTCD standards is as follows: Vehicle Noise Laws Enforced. The State has been further contacted to inquire about the process of changing said standards.

No action was taken.

New Business:

Infrastructure Projects:

The council reviewed an update from the city's engineer on the construction progress. The accrued damages for lack of completion and retainage as of today were discussed. It was noted that some work was completed in early May, but no payment is recommended per the engineer as damages are nearly exceeding the retainage.

Special Event Application:

Motion was made by Gartner, seconded by Arthur to approve the Chamber of Commerce's Special Event Application for the Scotty Philip Days activities scheduled for Aug. 6-9, 2026, as presented by Community Development Director Doreen Vetter. Motion carried.

The L/P Propane bids received during the last month are as follows:

	May 26th
CHS Farmers Alliance	$1.75/gal
Hansen Oil Company	$1.69/gal

Building / Flood Plain Development Permits:

Donald Fees – garage; Philip Volunteer Fire Dept. – building addition; and Cassidy Schnabel – garage and driveway addition

Motion was made by Pinney, seconded by Gartner to approve the Fees and Schnabel permits as presented. Motion carried.

Motion was then made by Pinney, seconded by Gartner to approve the Fire Dept.'s permit contingent upon confirming location within city leased premises. Motion carried.

Departmental Reports:

Administration

Motion was made by Pelle, seconded by Gartner to approve the proposal from Wohlenberg, Ritzman & Co to perform the audit and annual report preparation for fiscal years 2026 through 2028. (A copy is on file in the city office.) Motion carried.

Motion was made by Gartner, seconded by Pinney to approve the Joint Cooperative Agreement with Central SD Enhancement District (CSDED) for fiscal year 2027 in the amount of $1,275.36. Motion carried.

Motion was made by Arthur, seconded by Gartner to approve the second reading of Ordinance #2026-09, Amending Section 207.1 in Chapter 5 of the Revised Ordinances of the City of Philip, SD. Said amendment deletes subsection C, NE Sewer Surcharge of $0.70 per month per user. Motion carried.

Building
Motion was made by Pinney, seconded by Arthur to approve the first reading of Ordinance #2026-10, Establishing Front Yard Setback for Kroetch Addition in Chapter 11, Building Regulations. Motion carried.

Economic Development
Doreen Vetter, Community Development Director, provides an annual update on the community engagements including economic development and chamber happenings.

Police
The quarterly report was reviewed with Chief Buls.

Street Dept.
The monthly report was reviewed.

Arthur mentioned that he was contacted by a member of the public, inquiring about the city painting parking stripes in the downtown area again.

Discussion ensued. It was recommended to look into striping options further.

Water Dept.
The monthly report was reviewed which noted a 5.24% water loss for the month of May.

Training/Travel:
CA Smith will be attending the SDML Board Meeting on June 24th-25th in Roscoe.

CA Smith will be attending the SDML Workers Compensation Fund Board meeting on July 9th-10th in Deadwood.

Public Comments:
None.

Executive Session:
None.

Other Business:
City offices will be closed on June 19th and July 3rd in observance of the legal holidays.

The next Regular Council Meeting will be held on Monday, July 6th at 7:00 p.m. in the Community Rm.

With no further business to come before the Council, Mayor Matt declared the meeting adjourned at 7:23 p.m.

/s/ Marion Matt, Mayor

ATTEST:

/s/ Brittany Smith, City Administrator

(Published once on June 11, 2026, at approximate cost of $_____)