

**CITY OF PHILIP COUNCIL PROCEEDINGS
REGULAR MEETING
APRIL 6, 2026**

A regular meeting of the Philip City Council was held on Monday, April 6, 2026, at 7:00 p.m. in the Community Room of the Haakon Co. Courthouse. Present were Mayor Marion Matt, Council Members Greg Arthur, Beau Ravellette, Marty Gartner, Scott Pinney, Tiana Weber, and Terri Pelle. Also present were City Administrator Brittany Smith, Finance Officer Monna Van Lint, Public Works Director Matt Reckling, Chief of Police Buls, Police Officer AJ Bartlett, City Attorney Stephanie Trask, Todd O'Connor, Race O'Connor, Alec Schofield, Kamri Parsons, Miles Engelbert, Frederick Seaman, and later, Haakon Co. Sheriff Tim Quinn.

Absent: None.

The meeting was opened with the Pledge of Allegiance.

Motion was made by Ravellette, seconded by Gartner to approve the agenda as presented. Motion carried.

Motion was made by Arthur, seconded by Pinney to approve the minutes of the March 2nd and March 16th meetings as published. Motion carried.

Motion was then made by Pelle, seconded by Gartner to approve the payment of the bills from the appropriated funds as listed below. Motion carried.

Gross Salaries – Mar. 31, 2026: Mayor & Council - \$4715.00; Admin - \$5964.17; Finance - \$4506.66; Police - \$9625.00; Rubble Site - \$39.00; Econ Develop - \$572.00; Water - \$14039.97

Colonial Life	Employee Supplemental Ins 3/26	88.65
Credit Collections Bureau	Garnishment 3/26	200.86
EFTPS	SS/MC/WH 3/26	8353.95
SDRS	Employee Retirement 3/26	4481.30
SDSRP	Sup Retirement 3/26	100.00

ACH Payments:

Century Business Products	Copier Maint 2-3/26	63.50
Corporate Trust – US Bank	SRF #4 Pay #47 4/26	11326.05
	SRF #5 Pay #47 4/26	7905.24
Delta Dental	Dental Ins 4/26	884.80
Delta Vision	Vision Ins 4/26	218.32
World Fuel Services/Ascent	AIR Fuel Fee 4/26	30.00
WR/LJ Rural Water Systems	1,660,000 gals 3/26	2573.00
	Contract Min. 3/26	2500.00
	AIR Water 3/26	40.00
	South Shop Water 3/26	22.70

Airport Improvement Projects:

Helms & Assoc	AMP/ALP Eng 3/21/26	7471.36
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Improvement Projects:

Core & Main LP	Stewart/Elm Hydrant 3/26	3850.00
SPN & Assoc	Kroetch Add Eng thru 3/28/26	2598.75

Regular Bills:

Bad River Law Prof LLC	Legal/Atty 3/26	574.00
Buhmann Napa	Supplies/Equip/Repairs 2/26	1031.70
Core & Main LP	Sensus Fees 2026	6903.40
Dakota Pump	LS Alarm Srv 2026	540.00
Gov't Exec Media Group	CA Leadership Reg Fee 3/26	1000.00
Haakon Co Treasurer	Office Rent 4/26	500.00
Hanson Oil	Fuel/LP 3/26	1779.42
Health Pool of SD	Health Ins 4/26	14159.43
Holiday Inn	Conf Room 3/26	220.00
Joens, Seth	Reissue Cust Dep Refund 4/26	53.98
Kieffer Sanitation	381 Residential Collections 3/26	9525.00
Madison Nat'l Life Ins	Life Ins 4/26	37.50
Maximum Promotions	Flags 2/26	123.90
MG Oil Co	Fuel 1/26	246.94
O'Connell Construction Inc	Crushed Asphalt 3/26	138.24
Philip Hardware	Supplies 3/26	170.71
Philip Standard	Fuel/Repairs 2/26	266.27
	Fuel 3/26	741.89
Qualified Presort Service LLC	Billing/Mailing/Postage 3-4/26	687.41
Rushmore Communication Inc	PD Radios 2/26	2395.50
SD 811	Locates 1-3/26	8.40
SD Dept of Revenue	Sales Tax Payable 3/26	720.24
	Excise Tax Payable 3/26	105.19
	Testing 3/26	20.00
SDML Affiliates	Add'l Street Maint Dues 2026	15.00
SD Public Assurance Alliance	Ins Add 4/26	510.70
Smith, Brittany	Travel Reimb 3/26	488.28
The Philip Pit Stop	Fuel 2-3/26	326.10
TranSource Truck & Equip Inc	Global St Sweeper 3/26	321643.00
	Repairs 3/26	223.63
US Bank		5755.82
Amazon	Supplies/Tools 3/26	762.41
AT&T	Cell Phone 2/26	289.73
Golden West	Telephone/Internet 3/26	518.13
Microsoft Office	FO/PD 365 3/26	63.76
Savvik	PD Uni 3/26	138.99
UPS	Postage 3/26	11.30
USPS	Postage 3/26	24.40
Verizon	W AMR 3/26	80.02
West Central Electric	Electric 1/26	3867.08

Total Expenditures – 4/6/26

\$410,395.37

Old Business:

None.

New Business:

Airport Improvement Projects

Council reviewed follow up correspondence from Traveler’s, continuing to deny the city’s claim for the collection of Butler Machinery’s bid bond submitted with their Snow Removal Equipment bid. A complaint against Travelers has been submitted to the SD Division of Insurance.

Motion was made by Pinney, seconded by Gartner to approve the Airport Capital Improvement (CIP) Plan for fiscal year 2027 as presented. Motion carried.

Vehicle Noise Ordinance

Council considered the first reading of Ordinance #2026-05, Establishing Section 304 in Chapter 8, Traffic Regulations, Unlawful to Allow Unreasonable Noise from Vehicle.

A lengthy discussion ensued amongst the audience, law enforcement officers, and council. Various pros and cons with establishing such ordinance and the enforcement thereof were mentioned. It was also questioned if noise ordinances also need to be addressed in Chapter 8, Traffic Regulations, as some are already addressed in Chapter 15, Nuisances.

Following, motion was made by Arthur, seconded by Pinney to approve the first reading of Ordinance #2026-05, Establishing Section 304 in Chapter 8, Traffic Regulations, Unlawful to Allow Unreasonable Noise from Vehicle. Motion carried with Ravellette voting nay.

CA Smith was directed to contact the SD Dept. of Transportation for clarification on the allowed sign verbiage, and if the existing Ordinances in Chapter 15 will suffice to allow such signage and enforcement.

Special Event Applications

Motion was made by Gartner, seconded by Arthur to approve the 73 Bar’s Special Event Applications to host a street dance on June 12th and Aug. 1st, 2026, as presented. Motion carried.

Council reviewed the following L/P Propane bids.

	<u>Mar. 2nd</u>
CHS Farmers Alliance	\$1.75/gal.
Hanson Oil Company	\$1.69/gal.

Departmental Reports:

Administration

Motion was made by Ravellette, seconded by Weber to authorize soliciting a 3-year contract for audit and annual report preparation. Motion carried.

Motion was made by Pinney, seconded by Weber to approve the property tax abatement request submitted by Philip Charities, Inc. for city taxes payable in 2026 on parcel #9323. Motion carried.

Airport

Motion was made by Gartner, seconded by Pinney to approve the following Resolution #2026-04 as presented. Motion carried.

**RESOLUTION #2026-04
A RESOLUTION OF INTENT TO OFFER LEASE FOR
AIRPORT PASTURE GROUND LEASE**

WHEREAS, the City of Philip, South Dakota, owns the airport property legally described as 22.4 acres in the SE ¼, 34.4 acres in the SW ¼ and 20.6 acres in the NW ¼, all located in Section 16, Township 01 North, Range 21 East, Black Hills Meridian, Haakon County, South Dakota; and,

WHEREAS, SDCL 9-12-5.2 authorizes the City of Philip to lease municipally owned property to a private person; and,

WHEREAS, the City of Philip intends to offer a lease for the 77.4 acres, more or less, of pasture land ground surrounding the airport fence as described above to a private person for a term of five (5) years with option to renew this lease upon similar terms and conditions, excluding consideration, for an additional five (5) years, not to exceed ten (10) years total; and,

WHEREAS, a copy of such lease agreement is on file in the City Office and available for public inspection.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Philip, South Dakota, that the Council intends to offer such lease for the airport farm ground as described above through the sealed bid process. The hearing to open bids for said lease will be held in the Community Room of the Haakon County Courthouse in Philip, South Dakota, at 7:05 p.m. on May 4, 2026, or as soon thereafter as practical.

Dated this 6th day of April 2026.

/s/ Marion Matt, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer

Election

It was reported that the 2026 city election has been cancelled. Petitions were filed by the incumbents without opposition.

Fire

For the record, it was reported that the property lease agreement between the City and Philip Volunteer Fire Dept. was automatically renewed per Section II, retroactive to April 1, 2022.

Motion was made by Gartner, seconded by Ravellette to approve Dawson Flahaven as a volunteer firefighter. Motion carried.

Parks/Recreation

Council reviewed a request from Haakon Co. Young Women (HCYW) for camera improvements at the Kiddie Park. It was noted that HCYW would cover said expenses to update and/or add more cameras on the existing system at the pool and park area.

Motion was made by Arthur, seconded by Weber to authorize CA Smith to coordinate with Ron Larson with Hometown Computer Service and HCYW on the placement and installation of camera improvements at the Kiddie Park. Motion carried.

Police Department

The monthly report was reviewed with Chief Buls.

Chief Buls discussed concerns regarding the school zone and signage along SD Hwy 73. He mentioned that with the school being an open campus during all school hours, it has caused extra traffic concerns.

By general consensus of the Council, they will consider a quote for flashing school signage at the May meeting. (For the record, this expense was not appropriated for in the 2026 budget.)

Chief Buls also reviewed a bed box quote from MacQueen Group in the amount of \$1604.99 for the 2022 Ford Police pickup. Said purchase is allowed through the department's equipment budget.

Rubble Site

The quarterly report included a reminder that the summer month's schedule will start on May 1st with spring clean-up days being May 1st – 2nd and pickup day on May 4th, 2026.

Street Dept.

The monthly report was reviewed.

Motion was made by Gartner, seconded by Arthur to approve the following Resolution #2026-06 as presented. Motion carried.

**RESOLUTION #2026-06
AUTHORIZING USE OF FUNDS FOR STREET SWEEPER PURCHASE**

BE IT RESOLVED by the City Council of the City of Philip, South Dakota, that the Finance Officer is hereby authorized and directed to utilize the following funds which were allocated in the 2026 Annual Appropriations Budget (Ord. #2025-11) to purchase a new street sweeper.

101-00000-10400	CMA - Unassigned Fund Balance	\$ 150,000.00
101-00000-10410	CMA - Street Equipment Assigned Cash	\$ 100,000.00

Dated this 6th day of April 2026.

/s/ Marion Matt, Mayor

ATTEST:

/s/ Monna Van Lint, Finance Officer

Motion was made by Arthur, seconded by Gartner to approve the surplus and sale of the 2006 Street Sweeper via PurpleWave Auction. Motion carried.

Council reviewed a quote from Albertson Engineering in the amount of \$4,000 to complete an assessment of the N. Wood Ave. retaining wall.

No action was taken. The retaining wall and adjacent street will be monitored for any further settling.

Swimming Pool

The Health/Rec. Committee will meet on the afternoon of April 29th to review pool applications and policies for 2026.

Water Dept.

The quarterly report was reviewed which noted the water loss of 6.24% for the month of March.

Council reviewed the following updated quotes for a Ford F250 or F350 from Philip Motor:

2026 Ford F250 XL Crew Cab Short Box with Options - \$54,665
2026 Ford F350 XL Crew Cab Short Box with Options - \$55,850
2026 Ford F350 XL Super Cab Long Box with Options - \$54,030

Following, motion was made by Pelle, seconded by Ravellette to approve the purchase of the 2026 Ford F350 XL Crew Cab Short Box as quoted at \$55,850. Motion carried.

Training/Travel:

PW Shipp will be attending the SDARWS Rural Water Expo on Apr. 21st-22nd in Rapid City.

PW Employees will be attending mosquito calibration on May 5th in Rapid City.

Officer Bartlett will be attending the LLRMI Training on May 4th-6th in Deadwood.

CA Smith will be attending the SDML WC Board Meeting / NLC RISC Conference on May 12th-15th in Savannah, GA.

Public Comments:

None.

Executive Session:

At 8:20 p.m., motion was made by Weber, seconded by Pelle to enter into executive session per SDCL 1-25-2(3), legal. Gartner excused himself from the executive session. Motion carried.

At 9:07 p.m., motion was made by Arthur, seconded by Weber to come out of executive session with the following action:

Motion was made by Arthur, seconded by Pinney to authorize CA Smith to send correspondence to the property owners on White Ave., advising them of available options should they wish to have the right-of-way improved. Motion carried with Gartner abstaining.

In Other Business:

Mayor Matt has proclaimed the year 2026 as the 250th Anniversary of the United States of America.

The next regular meeting will be held on Monday, May 4th at 7:00 p.m. in the Community Room of the Haakon Co. Courthouse.

With no further business to come before the Council, Mayor Matt declared the meeting adjourned at 9:08 p.m.

/s/ Marion Matt, Mayor

ATTEST:

/s/ Brittany Smith, City Administrator

(Published once on April 16, 2026, at approximate cost of \$ _____)