

# City Council Meeting

**Time:** May 02, 2022 7:00 PM - 8:00 PM MDT

**Location:** Community Room, Haakon Co. Courthouse, 140 S. Howard Ave.



<b>AGENDA ITEM</b>	<b>Page</b>
<b>CALL MEETING TO ORDER</b>	
<b>PLEDGE OF ALLEGIANCE</b>	
Approve Agenda.	
<b>VISITORS:</b> Jim Mehlhaff and Mary Weinheimer, District 24 Candidates.	
<b>REGULAR MEETING ITEMS</b>	
Approve minutes as published from the April 4th meeting.	<b>1</b>
Approve minutes as published from the April 14th special meeting.	<b>10</b>
Approve payment of bills.	<b>12</b>
<b>OLD BUSINESS</b>	
<b>ADJOURN &amp; RECONVENE AS NEW COUNCIL FOR 2022/2023</b>	
<u>Mayor / Council:</u> -Present Certificates of Election & administer oaths of office: Mayor - Brit Miller; Ward I - Greg Arthur; Ward II - Marty Gartner. -Approve appointment & administer oath of office: Joni Parsons to the vacant seat in Ward III. -Election of Officers: Council President & Vice President. -Mayoral Committee Appointments for 2022/2023.	<b>13</b>
Mayoral Proclamation: May 2nd, 2022 as Michael "Mike" Vetter Day.	<b>14</b>
<b>7:10 pm</b> - Public Hearing - Malt Beverage License Hearing 2022/2023	<b>15</b>
<u>Vivian Hansen Subdivision Property:</u> -The city is deed holder of property, effective April 29, 2022. - <b>7:15 pm</b> - Public Hearing - Intent to Lease City of Philip Property. -Approve Lease Agreement with Dillon Armour for the house located at 410 US Hwy 14. -Authorize waiving lease agreement security deposit. -Determine if city utility charges will be assessed at in city or out of city rates for the 410 US Hwy 14 property. -Authorize submitting an application to the Brownfields Program to complete an environmental site assessment. -Review request from MR Hansen to purchase Outlot 2 (N. Wood Ave.)	<b>16</b>

<b>AGENDA ITEM</b>	<b>Page</b>
<u>Annexation:</u> -Accept petition filed on April 22, 2022 to annex the city owned property known as Vivian Hansen Subdivision & Spur Lines (W. Pine St. & Stanley Ave.)	<b>22</b>
<u>Northeast Sewer Improvement Project:</u> -Review funding award from the SD Board of Water & Natural Resources.	<b>24</b>
<u>Artesian Well Project:</u> Update.	
<u>Water Meter Project:</u> Update.	
<u>Utility Rates:</u> -Approve 2nd reading of Ordinance #2022-01, Amending Sections of Chapter 5, Public Owned Utilities. -Approve Resolution #2022-02, Amending Rates Contained within Resolution #2001-02, Rates & Fee Schedule.	<b>29</b>
<u>Airbnb/VRBO Properties:</u> Update	
<u>Building &amp; Flood Plain Development Permits:</u> Erick Hoag - remove & replace garage; Kamaria Labrier - replace deck with concrete patio; Mike Moses - fence & retaining wall; Tessa Nelson - fence; Philip Hardware - sidewalk replacement; Tina Spengler - fence	<b>36</b>
<u>Special Event Applications:</u> 73 Bar Street Dance - June 11, 2022; and, Philip Elementary Field Day - May 12, 2022	<b>36</b>
Approve Resolution #2022-04, Authorizing Application for SDHDA Housing Needs Study Program.	<b>40</b>
Authorize submitting a grant application to the SD Dept. of Health for mosquito control chemical.	
Propane Bids	<b>41</b>
<u>Department Reports</u>	
Administration -Approve the 2021 Annual Financial Report.	
Police	
Rubble Site -Spring Clean Up Days are May 6th & 7th with pickup day on May 9th.	
Street (Quarterly)	
Swimming Pool (Quarterly) -Approve 2022 hours, lessons schedule, fees & policies. -Approve 2022 personnel & wages. -Proposed opening date is June 1st.	<b>42</b>
Water	

<b>AGENDA ITEM</b>	<b>Page</b>
<p><u>Training/Travel</u></p> <ul style="list-style-type: none"> <li>-CA Smith will be attending a SDML WC Board meeting on May 11th virtually.</li> <li>-CA Smith will be attending the GOSCMA meeting on May 24th-27th in Spearfish.</li> <li>-FO Van Lint will be attending the 2022 SDML Human Resource &amp; Finance Officer School on June 7th-10th in Huron.</li> </ul>	
<p><b>PUBLIC COMMENTS</b></p> <p>*A time for members of the public to discuss or express concerns to the Council on any issue not on the agenda. No action will be taken.</p>	
<p><b>OTHER BUSINESS</b></p>	
<p>City offices will be closed May 30th in observance of the legal holiday.</p>	
<p>The next regular meeting will be held on Monday, June 6th at 7:00 p.m. in the Community Room.</p>	